



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Recreation, Leisure and Buildings Committee – S Bartlett (Chairman), J Billington, C Brown, D Burt, W Chakawhata, J Hart (Town Mayor), L Hector, B Jaggs, J Morgan, R Nash, B Richmond, A Roberts, (Vice Chairman) A Roberts, C Ryan, I Sandy, D Trim and S Wheeler (Deputy Town Mayor).

You are hereby summoned to attend the meeting of the **Recreation, Leisure and Buildings Committee** on **Tuesday 22 April 2025 at 7.00pm** in the **Committee Room** at the Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "L. Harrison".

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 16 April 2025.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas, reports and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. Please note the Town Council live streams Full Council meetings on YouTube (<https://www.youtube.com/@WMTC37>). A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Apologies for absence

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1) - please can councillors give any apologies by email or telephone by 5pm of the day of the meeting.

2. Declarations of interest and requests for Dispensations

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct, the Localism Act 2011 (s. 28 and 29) and Local Government Act 1972 s. 94)

3. Public participation

For the public or press to ask questions of the Council on matters relating to this Agenda (Public Bodies (Admission of Meetings) Act 1960 and the Town Council's Standing Orders)

4. Committee Minutes 18 February 2025

To receive minutes of the previous Committee meeting on 18 February 2025 (appendix 1) as a correct record and signed by the Chairman (Local Government Act 1972 Schedule 12)

5. Councillor's inspection of sites

To note the reports for councillors following an inspection of Council owned and managed land and agree on any action (appendix 2 to follow)

6. Matters to report from the Deputy Town Clerk in relation to actions from previous meetings

(i) Jubilee/Physic Garden update.

(ii) Outstanding quotes. (appendix 3)

- 1) 2 x CCTV at Redcotts Quote 1: £3,545.00
- 2) 1 x CCTV at the underpass on Hannam Road. Quote 1: £1,945.00 (option A), Quote 2: £695.00 (option B)
- 3) 1 x CCTV at Crown Mead. Quote 1: £ 1,135.00
- 4) Tree guard for Henry Bartlett tree at Redcotts Recreation Ground. Quote: £220.00
- 5) Painting of lines for no parking at Leigh Community centre:
Quote 1: £ 620.00, Quote 2: £995.00, Quote 3: £850.00.
- 6) Doughnut play equipment restoration at Redcotts playground:
Quote 1: £12,939.00, Quote 2: £7,783.73, Quote 3: £10,000 (appendix 4)

(iii) To decide on a 'Happy to Chat' seat or use a picnic bench and to use a plaque (appendix 5)

7. **Confirm the use of General Reserves or Community Infrastructure Levy (CiL)**
For the purchase of previously approved picnic benches for Redcotts Recreation Ground.
(Mins RLB/2024/008 dated 1 Oct 24)
8. **CL1274 Low Carbon Dorset Report from Dorset Council**
To agree actions from the report's recommendations (appendix 6)
9. **Review Operational Inspection reports for play areas** (appendix 7i/ii/iii)
10. **Ground Staff Risk Assessments – review and approve** [Groundsteam - Worknest Risk Assessments 2024 - 2025](#)
11. **Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:**
 - (i) Email from a resident regarding the poor state of Redcotts Recreation Ground Play Park and the addition of Community Adult Fitness Equipment
12. **Matters from the Redcotts Recreation Working Group.**
To consider any recommendations from the Redcotts Recreation Working Group.
13. **Rent Valuations Reports**
To receive an update from the Town Clerk in relation to the rent valuation exercise on all Town Council leased buildings (exempt business)
14. **Date of next meeting (20 May 2025) and close of meeting**