



**Wimborne Minster Town Council**

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart (Town Mayor), L Hector, B Jaggs, J Morgan, R Nash, B Richmond (Vice Chairman), A Roberts, C Ryan, I Sandy, D Trim and S Wheeler (Chairman and Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **1 April at 6.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 26 March 2025

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).*

*Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website [www.wimborne.gov.uk](http://www.wimborne.gov.uk) and requested from the Town Council offices (for contact details see address above).*

*Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at [louise.harrison@wimborne.gov.uk](mailto:louise.harrison@wimborne.gov.uk). Members of the public are asked to restrict their comments, and/or questions to three minutes.*

*The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.*

*Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.*

*Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.*

## **1. Apologies**

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

## **2. Declarations of interest and dispensations**

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

## **3. Public Participation**

For the public or press to ask questions of the Committee on matters relating to the agenda.

## **4. Minutes of the Planning and Environment Committee meetings on 4 March 2025**

To verify the minutes of the previous meetings on 4 March 2025 (appendix 1) as a correct record and signed by the Chairman of the Committee.

## **5. New planning applications**

- (i) P/RES/2025/01385, Land At Bluebell Crescent Wimborne Minster. Reserved matters application (following the approval of planning permission 3/14/0016/OUT) to include access, appearance, landscaping, layout and scale, for a local centre east of Cranborne Road, dated 02.04.2025.
- (ii) P/FUL/2025/01489, East Dorset Heritage Trust Allendale House. Installation of electronic bollards to car park, electric supply from Allendale House to bollards, dated 09.04.2025.
- (iii) P/LBC/2025/01488, East Dorset Heritage Trust Allendale House. Installation of electronic bollards to car park, electric supply from Allendale House to bollards, dated 09.04.2025.
- (iv) P/LBC/2025/01582, 12 Leigh Road. Replace 4 windows, dated 11.04.2025.
- (v) P/FUL/2025/01583, 12 Leigh Road. Replace 4 windows, dated 11.04.2025.

## **6. Review of Tree Survey**

To confirm recommendations and agree actions on the Town Tree survey. (appendix 2)

## **7. Dorset Council Notice of Variation for information only**

Off street car park charges – Notice of variation 2025. (appendix 3)

## **8. Burts Hill Pedestrian Crossing**

To comment on proposal and design. (appendix 4)

## **9. Update in relation to actions from previous meetings**

- (i) Land at end of Birchdale Road - Town Green Application (Mins PEC/2024/090) (appendix 6)
- (ii) Wimborne Minster Traffic Modelling request – response from Dorset Council (appendix 7i/ii)

## **10. Correspondence for consideration**

- (i) Wimborne Town Football club match day parking problems from resident. (Mins PEC/2024/061)
- (ii) Resident email regarding traffic calming on Avenue Road and excessive speeds. (Mins PEC/2024/021)
- (iii) St Johns Hill traffic concerns (Mins PEC/2024/086 item ii)

## **11. Date of next meeting (29 April 2025) and close of meeting**