



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart, L Hector, B Jaggs, J Morgan, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim and S Wheeler.

You are hereby summoned to attend the **Full Council** meeting of **Wimborne Minster Town Council** on **Tuesday 25 March 2025 at 7pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'Louise Harrison'.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 19 March 2025.

Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under the Public Participation item of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (referred to as Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. Please note the Town Council live streams Full Council meetings on YouTube (<https://www.youtube.com/@WMTC37>). A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Welcome from the Town Mayor

2. Apologies for absence

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give any apologies by email or telephone by 5pm on the day of the meeting.

3. Declarations of interest and requests for dispensations

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

4. Public participation

For the public or press to ask questions of the Council on matters relating to this Agenda.

5. To receive and note information/reports

To note the following reports: Dorset Police, Dorset Ward Councillors representing Wimborne Minster, the Town Mayor, Town councillor representatives, and Town Clerk.

6. Full Council minutes 25 February

To receive the minutes of the Full Council meeting on 25 February (appendix 1) as a correct record and signed by the Town Mayor.

7. Committee minutes and working group notes

To receive and note the following minutes / notes: Recreation Leisure and Buildings Committee 18 February (appendix 2), Town of Culture Steering Group 28 February (appendix 3), Planning and Environment Committee 4 March (appendix 4), Community Events and Liaison committee 11 March (appendix 5), Joint Working Group 14 March (appendix 6), and Finance and Governance Committee 18 March (appendix 7).

8. Recommendations from Council's Standing Committees / Steering Groups

- (i) Recreation Leisure and Buildings Committee: to approve a non-committed trial period for the Town Council's existing CCTV to be amalgamated with Dorset Council's CCTV system which is centrally operated from a 24/7 control room in Dorchester and would work alongside the town's existing CCTV operations. Benefits include enhanced evidence gathering and prosecution capabilities, faster emergency response times through real-time incident alerts, and improved monitoring and management of traffic and public spaces.
- (ii) Community Events and Liaison Committee:
 - to approve setting up monthly Town Councillor Surgery's
 - to approve the electronic precept information leaflet once it has been reviewed by a working group
 - to approve the electronic "wheel" signposting leaflet
 - to approve the electronic quarterly newsletter template

9. Neighbourhood Plan Steering Group

To consider forming a Neighbourhood Plan Steering Group with Terms of Reference (appendix 8).

10. Motions from the Town Mayor

- (i) To consider forming a Sports and Leisure Forum with a Terms of Reference (appendix 9).
- (ii) Following the Police and Crime Commissioners presentation at Full Council last month, to consider writing to the Police and Crime Commissioner requesting further clarification on the continued use of Wimborne Police Station by Safer Neighbourhood Team uniformed officers from a short term (next 12 months), medium term (one to five years) and long term (over five years) perspective and seek clarification on how this will work from an operational point of view - will Ferndown Police station become the “east hub” for operational and neighbourhood team officers.

11. Motion from Councillor Jaggs

To consider appointing Councillor Jaggs in a new representative liaison role with BCP Council.

12. Correspondence and consultations

None.

13. Future meetings

Planning and Environment Committee 1 April (6pm) followed by the Annual Parishioners meeting at 7pm, Finance and Governance Committee 8 April, Community Events and Liaison Committee 15 April (in the Chamber), Recreation Leisure and Buildings Committee 22 April, Planning and Environment Committee 29 April (6pm), and Full Council 29 April.

14. Motions for next meeting and close of meeting.