



Wimborne Minster Town Council
Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To all Town Councillors

You are hereby summoned to attend the meeting of the **Community Events and Liaison Committee** on **Tuesday 11 March 2025 at 7pm** in the Committee Room in the Town Hall for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'L. Harrison'.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 5 March 2025

Council are asked to note that in the exercise of their functions they must take note of the following: equal opportunities (race, gender, sexual orientation, marital status and any disability); crime and disorder, health and safety, and human rights.

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under the Public Participation item on the agenda members of the public can ask questions of Town Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Apologies for absence

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give apologies by email / telephone by 5pm on day of meeting.

2. Declarations of interest and requests for dispensations

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

3. Public participation

For the public or press to ask questions of the Council on matters relating to this Agenda.

4. Committee minutes 10 December 2024

To receive the minutes of the previous Committee meeting on 10 December (appendix 1) and signed by the Committee Chairman.

5. Previous events

To review Town Council events that have taken place between 10 December and 11 March.

6. Forthcoming events

To receive an update regarding forthcoming Town Council events and agree the time scale for erecting and taking down the bunting.

7. Town Mayor's charity events

To note the verbal update regarding charity fundraising between 10 December and 11 March.

8. Website and social media analytical information

To note the verbal report regarding analytical information on the Town Council's social media pages and website usage.

9. Annual Parishioners meeting 1 April

To consider the draft agenda for the annual parishioners meeting at the Allendale Centre on 1 April (appendix 2).

10. Annual Volunteer Award 2025

To note the Town Council's Annual Volunteer of the Year Protocol (appendix 3) and timeline for this year's award to be presented at the annual Mayor-Making event on 27 May 2025.

11. Town of Culture 2026

To note the success of the Town Council's application and consider town councillor membership on the Steering Group.

12. PR

To consider approving three documents in electronic and printed format:

- budget information for 2025 2026 (appendix 4)
- signposting information in relation to services / facilities (appendix 5)
- template for a quarterly newsletter (appendix 6)

13. Councillor surgeries

To consider recommending to Full Council establishing monthly Town Councillor surgeries at Wimborne Library that align to Dorset Council's customer hub service (Saturdays 10am to 1pm).

14. The Terrorism (Protections of Premises) Bill

To note the implications of the Terrorism (Protections of Premises) Bill, also referred to as Martyn's Law (appendix 7).

15. Close of meeting, future motions and date of next meeting (15 April).