



## **Wimborne Minster Town Council**

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart, L Hector, B Jaggs, J Morgan, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim and S Wheeler.

You are hereby summoned to attend the **Full Council** meeting of **Wimborne Minster Town Council** on **Tuesday 25 February 2025 at 7pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'L. Harrison'.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 19 February 2025.

*Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.*

*Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Agendas and minutes can be viewed on the Council's website [www.wimborne.gov.uk](http://www.wimborne.gov.uk) and requested from the Town Council offices (for contact details see address above).*

*Under the Public Participation item of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at [louise.harrison@wimborne.gov.uk](mailto:louise.harrison@wimborne.gov.uk). Members of the public are asked to restrict their comments, and/or questions to three minutes.*

*The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (referred to as Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.*

*Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. Please note the Town Council live streams Full Council meetings on YouTube (<https://www.youtube.com/@WMTC37>). A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.*

*Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.*

## **Agenda**

### **1. Welcome from the Town Mayor**

### **2. Dorset Police and Crime Commissioner**

Presentation from Dorset Police and Crime Commissioner David Sidwick, with Q & A session.

### **3. Apologies for absence**

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give any apologies by email or telephone by 5pm on the day of the meeting.

### **4. Declarations of interest and requests for dispensations**

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

### **5. Public participation**

For the public or press to ask questions of the Council on matters relating to this Agenda.

### **6. To receive and note information / reports**

To note the following reports: Dorset Police, Dorset Ward Councillors representing Wimborne Minster, the Town Mayor, Town councillor representatives, and Town Clerk.

### **7. Full Council minutes 28 January**

To receive the minutes of the Full Council meeting on 28 January (appendix 1) as a correct record and signed by the Town Mayor.

### **8. Committee minutes and working group notes**

To receive and note the following minutes / notes: School Council (appendix 2) and Climate Action Working Group (appendix 3) on 4 February; Finance and Governance Committee (appendix 4) and HR Committee (appendix 5) on 11 February; Town Liaison Group (appendix 6) on 14 February, and Recreation Leisure and Buildings Committee (appendix 7) on 18 February.

### **9. Recommendations from Council's Standing Committees**

#### **(i) Climate Action Working Group:**

- to review the Town Council's climate emergency declaration from 2019 (appendix 8) and ensure it is fit for purpose in terms of current climate action relevant to town and parish councils and Dorset Council's climate and nature strategic vision
- approve the Group's Terms of Reference including creating a Climate Action Plan for Full Council to adopt (appendix 3)
- apply for an up-to-date carbon audit for all Town Council buildings including buildings in the Cemetery

- (ii) Finance Governance Committee: to fund the cost of the replacement water refill fountain at Redcotts toilets for £2,320 from Community Infrastructure Levy monies.

**10. Cemetery**

- (i) To note the activity report from 1 April 2024 to 31 January 2025 (appendix 8).
- (ii) To consider a review of allotment fees (appendix 9).

**11. Correspondence and consultations**

None

**12. Future meetings**

Planning and Environment 4 March, Community Events and Liaison 11 March, Joint Working Group 13 March, Finance and Governance 18 March, and Full Council 25 March.

**13. Motions for next meeting and close of meeting.**