



Minutes of the **Recreation, Leisure and Building Committee** meeting held on **Tuesday 21 January 2025** at 7.45 pm in the Chamber, Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

**Present:**

Councillors: S Bartlett (Chairman of the Committee), J Billington, C Brown, J Hart, J. Morgan, R. Nash, B Richmond (Vice Chairman), A Roberts, and S Wheeler (Chairman).

Officers: KR Brooks (Deputy Town Clerk) and L Harrison (Town Clerk).

Members of the public: None.

**RLB/2024/024      Apologies for absence**

Apologies were received from Councillor Sandy, Councillor Jaggs and Cllr Hector (non-business). Councillor Hart proposed to approve apologies, seconded by Councillor Billington, all in favour.

**Resolved**

**RLB/2024/025      Declarations of interest and dispensations**

Councillor Bartlett (Dorset Council Ward Councillor) and Councillor Brown (member of Wimborne Militia and the Town Crier) declared a non-pecuniary interest.

**RLB/2024/026      Public participation**

None.

**RLB/2024/027      Minutes of the Committee meeting on 12 November 2024**

Councillor Brown proposed the minutes of the Recreation, Leisure and Building Committee meeting held on the 12 November 2024 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Councillor Richmond, all in favour. **Resolved**

**RLB/2024/028      Councillor's inspection of sites**

The inspection report was noted. The Deputy Town Clerk provided updates on Leigh Play Parks and Redcotts Recreation Ground and the allotments at Parmiter Road.

Councillor Roberts suggested grounds staff were to undertake regular pruning of trees and hedges at Redcotts Recreation Ground. The Deputy Town Clerk was authorised to discuss with the Grounds Manager and report back. Councillor Roberts requested the creation of a reflection garden at Redcotts Recreation Ground. The Town Clerk reminded the Committee that a Working Group had been set up to review Redcotts site and suggested the reflection garden idea was referred to the Group.

A handwritten signature in blue ink, consisting of stylized initials, is written over the "Chairman initials:" label.



**RLB/2024/029      Matters in relation to actions from previous meetings**

The Deputy Town Clerk updated on the ongoing work at the Jubilee/Physik Garden, and confirmed bulbs have been planted, and volunteers were being recruited. The quote to replace the external broken clock on the roof of the Pavilion building at Redcotts was discussed. Councillor Wheeler proposed to accept quote 1 at a cost of £3200.00 and the Deputy Town Clerk was to investigate the installation of CCTV alongside the clock replacement, seconded by Councillor Hart, eight in favour, one abstention. **Resolved**

The quotes to replace the broken goal mouth frame at Redcotts Recreation Ground were discussed. Councillor Wheeler proposed to defer this item and explore options for providing signage, while the Redcotts Working Group was tasked with investigating alternative ways to discourage the use of the goals, seconded by Councillor Billington, eight in favour, one abstention. **Resolved**

**RLB/2024/030      Tree Trial and History Trail**

Councillor Richmond requested more work was undertaken to promote the Tree and History Trail's on the Town Council's website. The Town Clerk informed the Committee the current website contract was under review and work to improve the trail's visibility and accessibility would be included.

**RLB/2024/031      Precautionary Flood Defences**

The Deputy Town Clerk requested possible site locations for storing sandbags for the Town Council's Emergency Plan flood action. It was agreed a suitable location in the east of the Town was required and the Deputy Town Clerk was authorised to investigate and secure sites.

**RLB/2024/032      Privet Hedge at Leigh Park**

The Committee noted the annual hedge trim at Leigh Park had been completed at a cost of £800.00.

**RLB/2024/033      Update on Town CCTV**

The Deputy Town Clerk updated the Committee on the history of the Town's CCTV system, including details of its costs and the ongoing collaboration with Dorset Council. Councillor Wheeler proposed the need for a future review of the CCTV network to assess the potential for relocating existing cameras or acquiring additional ones to better serve the Town's needs, seconded by Councillor Billington, eight in favour, one abstention. **Resolved**

**RLB/2024/034      Town Hall accessibility project**

The Town Clerk provided background information on the accessibility report and confirmed quotes had been secured from local architects with listed building experience. Councillor Bartlett proposed to accept quote 1 seconded by Councillor Hart, eight in favour, one abstention. **Resolved**

**RLB/2024/035      Road sign planters**

The Committee discussed the idea of placing planters at the road signs welcoming visitors to the Town. It was agreed the Grounds Team were to construct a prototype planter for the Committee to inspect and review.

**RLB/2024/036      Correspondence**

The Committee reviewed correspondence from Rt Hon Vicki Slade MP regarding scooter access to Redcotts Recreation Ground. The Deputy Town Clerk confirmed all the access points on the site and if they were accessible for mobility scooters. It was agreed by the Committee that mobility scooter access was adequate.



**RLB/2024/037 Exempt business**

Councillor Wheeler proposed to move the meeting into Exempt Business due to the sensitive and confidential nature of the item to be discussed (lease negotiations), seconded by Councillor Morgan, all in favour. **Resolved**

The Town Clerk updated the Committee on the ongoing lease negotiations, Councillor Wheeler proposed the Town Clerk was authorised to secure services of an experienced and qualified (Royal Institute of Chartered Surveyors) chartered surveyor to undertake a rent evaluation exercise all Council leased properties, seconded by Councillor Richmond eight in favour, one abstention. **Resolved**

**RLB/2024/038 Next meeting and close of meeting**

The next Committee meeting date (18 February 2025) was noted, and the Chairman closed the meeting at 9.15pm.

Signature of Chairman:  .....

Date: 18/02/2025 .....

