



Minutes of the **Recreation, Leisure and Building Committee** meeting held on **Tuesday 12 November** at 7 pm in the Committee Room, Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present:

Councillors: S Bartlett (Chairman of the Committee), J Billington, C Brown, J Hart, B Richmond (Vice Chairman), A Roberts, and S Wheeler (Chairman).

Officers: KR Brooks (Deputy Town Clerk) and L Harrison (Town Clerk).

Members of the public: None.

RLB/2024/013 Apologies for absence

None

RLB/2024/014 Declarations of interest and dispensations

Councillor Bartlett declared a non-pecuniary interest (Dorset Council Ward Councillor) and Councillor Brown (member of Wimborne Militia and the Town Crier) declared a non-pecuniary interest.

RLB/2024/015 Public participation

None.

RLB/2024/016 Minutes of the Committee meeting on 1 October 2024

Councillor Hart proposed the minutes of the Planning and Environment Committee meeting held on the 1 October 2024 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Councillor Billington, all in favour. **Resolved.**

RLB/2024/017 Councillor's inspection of sites

The inspection report was noted. The Deputy Town Clerk updated the Committee on the allotments at Parmiter Road and Leigh Play parks. Councillor Roberts requested additional seating at Redcotts Recreation Ground. Councillor Wheeler proposed the Deputy Town Clerk investigates quotes and reports back to the Committee, seconded by Councillor Billington, all in favour. **Resolved**

RLB/2024/018 Matters in relation to actions from previous meetings

The Deputy Town Clerk provided an update on the ongoing work at the Jubilee/Physick Garden, including the formation of a working group to manage the project. Councillor Brown noted volunteers had been secured to assist with the project, emphasised the need for verification of the garden's plant inventory prior to starting any work, and an assessment of the Beech tree overhanging the garden to ensure its safety.

Councillor Wheeler proposed to accept quote 3 at a cost of £613.40 for a replacement notice board at Park Lane, seconded by Councillor Brown, all in favour. **Resolved.**

Councillor Jaggs proposed to accept quote 2 at a cost of £125.60 for the initial service of a recycling bin at Redcotts Recreation Ground and subsequent weekly hire cost of £9.60 by Councillor Wheeler, all in favour. **Resolved.**

A handwritten signature in black ink, consisting of a stylized 'C' followed by a vertical line and a small flourish at the bottom.

RLB/2024/019 Redcotts Recreation Ground Toilet cleaning routine

Councillor Roberts proposed the cleaning frequency of the toilets at Redcotts Recreation Ground was changed to three times a week and reviewed in six months' time, seconded by Councillor Hart, all in favour. **Resolved.**

RLB/2024/020 Town Council CCTV

The Committee noted the Town Council's CCTV policy. It was agreed the Deputy Town Clerk was to provide a report that detailed the views of the Police regarding the effectiveness of the current CCTV system, police prosecution statistics over the last five years linked to the CCTV, options to reallocate cameras, and the background history regarding the acquisition of this facility.

RLB/2024/021 Correspondence

The Committee discussed the current state of the grassy knoll/doughnut play equipment at Redcotts Recreation Ground play area and noted the closing off of this area for health and safety reasons due to deterioration. Councillor Bartlett confirmed he was pursuing a quote for replacement and repair and an update would be provided to the Committee in due course.

Councillor Wheeler proposed suspending weekend litter picking at Redcotts Recreation Ground by staff, with a review scheduled in six months to assess the impact of the change, seconded Councillor Roberts, all in favour. **Resolved.**

The Deputy Town Clerk informed the Committee that a previous request to Dorset Council to address damage sustained to paths and a lamppost at Redcotts Recreation Ground, caused by Dorset Council contractors during the refurbishment of Beacroft School Councillor Jaggs proposed the Town Council formally write to Dorset Council requesting the damage was rectified, seconded by Councillor Brown, all in favour. **Resolved.**


RLB/2024/022 Exempt business

Councillor Wheeler proposed to move the meeting into Exempt Business due to the sensitive and confidential nature of the item to be discussed (lease negotiations), seconded by Councillor Roberts, all in favour. **Resolved.**

The Town Clerk provided the Committee with an update on ongoing lease negotiations Councillor Wheeler proposed to appoint a specialist contractor to assist the Town Clerk with this review, seconded by Councillor Richmond, all in favour.
Resolved.

RLB/2024/023 Next meeting and close of meeting

The next Committee meeting date (21 January 2025) was noted, and the Chairman closed the meeting at 8.20pm.

Signature of Chairman: 

Date: 21/11/25

