



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart (Town Mayor), L Hector, B Jaggs, J Morgan, R Nash, B Richmond (Vice Chairman), A Roberts, C Ryan, I Sandy, D Trim and S Wheeler (Chairman and Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **4 February at 7.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 29 January 2025

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to

*advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made.
to provide access.*

1. Apologies

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meetings on 3 December 2024

To verify the minutes of the previous meetings on 7 January 2025 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. Strategic Plan Review Update

6. Application responses submitted between meetings. (appendix 2)

7. New planning applications

- (i) P/HOU/2025/00292, 10 Milton Road. Demolition of existing lean to & outbuildings. Erect extensions, widen driveway and extend dropped kerb, dated 10.02.2025.
- (ii) P/HOU/2025/00367, 116 West Borough. Erect Garden Shed/Wood Store dated 13.02.2025.
- (iii) P/LBC/2025/00422, 37 West Borough. To install 4 x swift bird boxes at the front and rear of the property dated 17.02.2025

8. Wimborne Chase Development potential Retail Unit

Consider sending a request to Dorset Council to confirm whether a retail unit will be built at Wimborne Chase as part of the Community Infrastructure Levy (CIL) agreement.

9. Proposed Highway Works, Kings Street Wimborne

Information provided by Dorset Council regards highway works between 10th and 12th March 2025. (appendix 3)

10. Update in relation to actions from previous meetings

- (i) Birchdale Road and adverse possession of green space update. Mins Ref: PEC/2024/077
- (ii) Dorset Council Highways site visit on Cranborne Road. Mins Ref: PEC/2024/085
- (iii) The White Hart Pavement Licence. (sitting out licence) Mins Ref: PEC/2024/019

(iv) Burts Hill 20mph scheme update. Mins Ref: PEC/2024/086

11. Correspondence for consideration

- (i) Julian's Road Speed Watch report for consideration. (appendix 4)
- (ii) Correspondence from resident regrading traffic on West Street and traffic calming suggestions. (appendix 5)
- (iii) Email from resident regarding pedestrian access along and across Cranborne Road.

12. Date of next meeting (4 March 2025) and close of meeting