



## **Wimborne Minster Town Council**

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart, L Hector, B Jaggs, J Morgan, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim and S Wheeler.

You are hereby summoned to attend the **Full Council** meeting of **Wimborne Minster Town Council** on **Tuesday 28 January 2025 at 7pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'L. Harrison'.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 22 January 2025.

*Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.*

*Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Agendas and minutes can be viewed on the Council's website [www.wimborne.gov.uk](http://www.wimborne.gov.uk) and requested from the Town Council offices (for contact details see address above).*

*Under the Public Participation item of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at [louise.harrison@wimborne.gov.uk](mailto:louise.harrison@wimborne.gov.uk). Members of the public are asked to restrict their comments, and/or questions to three minutes.*

*The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (referred to as Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.*

*Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. Please note the Town Council live streams Full Council meetings on YouTube (<https://www.youtube.com/@WMTC37>). A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.*

*Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.*

## **Agenda**

### **1. Welcome from the Town Mayor**

### **2. Apologies for absence**

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give any apologies by email or telephone by 5pm on the day of the meeting.

### **3. Declarations of interest and requests for dispensations**

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

### **4. Public participation**

For the public or press to ask questions of the Council on matters relating to this Agenda.

### **5. To receive and note information / reports**

To note the following reports: Dorset Police, Dorset Ward Councillors representing Wimborne Minster, the Town Mayor, Town councillor representatives, and Town Clerk.

### **6. Full Council minutes 17 December and 21 January**

To receive the minutes of the Full Council meeting on 17 December (appendix 1) and 21 January (appendix 2) as a correct record and signed by the Town Mayor.

### **7. Committee minutes and working group notes**

To receive and note the following minutes / notes: Planning and Environment 7 January (appendix 3), Joint Working Group 9 January (appendix 4), and Recreation Leisure and Buildings Committee 21 January (appendix 5).

### **8. Recommendations from Council's Standing Committees**

- (i) Planning and Environment 7 January: accept a quote to deliver a Neighbourhood Plan (appendix 6).
- (ii) Joint Working Group 9 January: accept the draft travel document (appendix 7).

### **9. Cemetery**

To note the activity report from 1 April to 31 December 2024 (appendix 8).

### **10. Youth service provision**

To consider a report by Councillor Wheeler (deferred from our December meeting) (appendix 9).

### **11. Motion from Councillor Richmond**

Given that the town council has invested in recording equipment to potentially 'live-stream' council meetings and given that the aim of that investment was broadening the reach of meetings to the community, can Council discuss what pre-publicity should be undertaken

prior to public meetings and how best to then share the recordings/live streams made of meetings.

## **12. Strategic Plan 2024-2029**

To review the Town Council's Strategic Plan 2024-2029 (appendix 10).

## **13. Correspondence and consultations**

- (i) Correspondence from Rosehill Advisors regarding the town council representative on St Margaret's and Stone Charity for the next five years (appendix 11).
- (ii) Ministry of Housing Communities and Local Government consultation on audit reform, deadline 29 January (appendix 12).
- (iii) Ministry of Housing Communities and Local Government consultation on strengthening standards and conduct framework for local authorities in England, deadline 26 February (appendix 13).

## **14. Future meetings**

School Council and Planning and Environment 4 February, Finance and Governance 11 February, Recreation Leisure and Buildings 18 February, and Full Council 25 February.

## **15. Motions for next meeting and close of meeting.**