



### **Wimborne Minster Town Council**

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors of Wimborne Minster Town Council: S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart, L Hector, B Jaggs, J Morgan, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim and S Wheeler.

You are hereby summoned to attend the **Full Council** meeting of **Wimborne Minster Town Council** on **Tuesday 17 December 2024 at 7pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 10 December 2024.

Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

*Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Agendas and minutes can be viewed on the Council's website [www.wimborne.gov.uk](http://www.wimborne.gov.uk) and requested from the Town Council offices (for contact details see address above).*

*Under the Public Participation item of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at [louise.harrison@wimborne.gov.uk](mailto:louise.harrison@wimborne.gov.uk). Members of the public are asked to restrict their comments, and/or questions to three minutes.*

*The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (referred to as Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.*

*Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.*

*Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.*

## **Agenda**

*Please feel free to wear Christmas jumpers*

### **1. Welcome from the Town Mayor**

### **2. Apologies for absence**

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give any apologies by email or telephone by 5pm on the day of the meeting.

### **3. Declarations of interest and requests for dispensations**

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

### **4. Public participation**

For the public or press to ask questions of the Council on matters relating to this Agenda.

### **5. To receive and note information / reports**

To note the following reports: Dorset Police, Dorset Councillors representing Wimborne Minster, the Town Mayor, Town councillor representatives, and Town Clerk.

### **6. Full Council minutes 26 November**

To receive the minutes of the Full Council meeting on 26 November (appendix 1) as a correct record and signed by the Town Mayor.

### **7. Committee minutes and working group notes**

To receive and note the following minutes / notes: Planning and Environment 3 December (appendix 2), and Community Events and Liaison Committee 10 December (appendix 3).

### **8. Recommendations from Council's Standing Committees**

- (i) Planning and Environment Committee 3 December– recommend to Full Council that Wimborne Minster Town Council apply to Land Registry to adopt a specific area of green space/amenity land in Birchdale Road:



- (ii) Community Events and Liaison Committee 10 December - recommend to Full Council that a Steering Group is established and delegated authority to submit a full application for Dorset's Town of Culture 2026 (appendix 4 and 5) and if successful deliver the project within an agreed budget as per the Groups Terms of Reference (appendix 6).

### **9. Grant applications**

To consider a grant application from Life Education for £1,015 (appendix 7) and note all grants awarded by the Town Council from 1 April 2024 to date (appendix 8).

**10. Insurance renewal 2024/2025**

To consider insurance quotes from December 2024 to November 2027 (appendix 9, 10, 11, 12 and 13).

**11. Cemetery**

- (i) To note the activity report from 1 April to 31 October 2024 (appendix 14).
- (ii) To note the recent EICH report (i) for the Cemetery Lodge (appendix 15).

**12. Motion from Councillor Wheeler – youth service provision**

To consider a motion from Councillor Wheeler to support the provision of a youth service in Wimborne Minster (appendix 16).

**13. Correspondence and consultations**

- (i) Correspondence from Planet Wimborne (appendix 17).
- (ii) Correspondence from Mosaic Charity (appendix 18).
- (iii) Correspondence from Dorset Council (appendix 19).

**14. Future meetings**

Planning and Environment 7 January, Joint Working Group 9 January, Recreation Leisure and Buildings Committee 21 January, and Full Council 28 January.

**15. Motions for next meeting and close of meeting.**