



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of the Recreation, Leisure and Building Committee meeting held on **Tuesday 1 October 2024 at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors: S Bartlett (Chairman of the Committee), J. Billington, C. Brown, A Roberts (Vice Chairman of Committee), C Ryan and S Wheeler (Deputy Town Mayor).

Members of the public: none.

Officers: KR Brooks (Deputy Town Clerk)

RLB/2024/001	Election of Chairman of Committee. Cllr Roberts proposed Cllr Bartlett was elected Chairman, seconded by Cllr Brown, all in favour. Resolved: Cllr Bartlett was elected Chairman of the Recreation, Leisure and Building Committee.
RLB/2024/002	Election of Vice Chairman of Committee. Cllr Wheeler proposed Cllr Roberts was elected Vice Chairman, seconded by Cllr Billington, all in favour. Resolved: Cllr Roberts was elected Vice Chairman of the Recreation, Leisure and Building Committee.
RLB/2024/003	Apologies for absence Apologies were received from Councillors J Hart and B. Richmond (non-business). Councillor Roberts proposed to accept apologies, seconded by Councillor Wheeler, all in favour. Resolved: apologies for absence were accepted.
RLB/2024/004	Declarations of interest and dispensations Councillor Bartlett declared a non-pecuniary interest (Dorset Council Ward Councillor).
RLB/2024/005	Public participation None.
RLB/2024/006	Minutes of the Committee meeting 23 April 2024 Councillor Roberts proposed the minutes of the Recreation, Leisure and Buildings Committee meeting held on the 23 April 2024 were agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Councillor Wheeler, all in favour. Resolved: the minutes of the Recreation, Leisure and Buildings Committee meeting held on the 23 April 2024 were agreed as a true and accurate record of proceedings and signed by the Chairman.

RLB/2024/007	<p>Councillor's inspection of sites</p> <p>The inspection report was noted. The Deputy Town Clerk updated the Committee on the allotments at Parmiter Road. The lack of use of the disabled access beds were discussed and it was agreed the Deputy Town Clerk would progress with local organisations and report back to the Committee. It was also agreed to replace and repair two plaques on Redcotts Recreation Ground and the Deputy Town Clerk was to obtain quotes.</p>
RLB/2024/008	<p>Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.</p> <p>The Deputy Town Clerk confirmed volunteers had been found to cultivate the Jubilee Garden and Councillor Roberts discussed the need to brighten up the garden with selected flowers to enhance wedding photographs and to address the rest of the garden as per previously agreed plan (Minute FC/2023/099). The Deputy Town Clerk confirmed he would send Committee members the original layout plan for the garden and organise with volunteers and the Town Council's grounds staff a working group / task and finish group was established to manage this project.</p> <p>The Deputy Town Clerk confirmed the 'Bug Hotel' sign' had been manufactured and would report back to the Committee once installed.</p> <p>The quotes to repair the damaged manhole covers and surrounding path at Redcotts Recreation Ground were discussed. Cllr Wheeler proposed to accept quote 2 at a cost of £1468.80, seconded by Councillor Billington, all in favour.</p> <p>Resolved: quote 2 at a cost of £1468.80 to repair the path around the damaged manhole covers was accepted.</p> <p>The quote to clean the gutters on the Pavilion at Redcotts Recreation Ground were discussed. Councillor Wheeler proposed to accept the quote at a cost of £250.00 seconded by Councillor Roberts, all in favour.</p> <p>Resolved: the quote of £250.00 to clean the gutters at the Pavilion at Redcotts Recreation Ground was accepted.</p> <p>The quotes to clean the moss from the Pavilion roof were discussed. Councillor Wheeler proposed not to progress this work due to costs and unnecessary work, seconded by Councillor Ryan, all in favour.</p> <p>Resolved: not to proceed with cleaning and removing the moss off the Pavilion roof.</p> <p>The quotes to purchase two able bodied and two disabled body picnic tables for Redcotts Recreation Ground were discussed. Cllr Brown proposed to accept the quotes at a cost of £ 1,941.53 seconded by Councillor Billington, all in favour.</p> <p>Resolved: the quote for £ 1,941.53 to purchase two able bodied and two disabled picnic benches was accepted.</p> <p>The quotes to cut the hedge at Redcotts Recreation Ground adjoining Victoria Road was discussed. Councillor Wheeler proposed to accept quote 2 at a cost of £360.00, seconded by Councillor Billington, five in favour and one abstention.</p>



	Resolved: the quote to cut the hedge along Redcotts Recreation Ground adjoining Victoria Road was accepted at a cost of £360.
RLB/2024/009	The Committee noted the Recreation, Leisure and Buildings budget for 2025/26.
RLB/2024/010	Redcotts Recreation Ground Toilets The Committee considered the current frequency of the cleaning schedule of the toilets at Redcotts Recreation Ground. Councillor Roberts proposed to reduce the frequency from daily to Monday, Wednesday and Fridays and reviewed in three months, seconded by Councillor Wheeler, all in favour. Resolved: the toilets at Redcotts Recreation Ground were to be cleaned on Monday, Wednesday and Fridays and reviewed in three months.
RLB/2024/011	Correspondence. The Deputy Town Clerk confirmed the Town Clerk was liaising with the Tennis Club and Town Council's solicitors regarding the current lease and would report back to the Committee.
RLB/2024/012	Date of next meeting and close of meeting. Date of next meeting is 12 November 24. The Chairman closed the meeting at 8.24pm.

Signature of Chairman: 

Date: 12/11/24

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