



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – Cllrs C. Brown, J Hart (Town Mayor), L. Hector, R. Nash, W Richmond (Vice Chairman), A Roberts, C. Ryan, S Wheeler (Chairman and Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **5 November 2024 at 7.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

M. Harrison

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 30 October 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies.

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations.

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation.

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meetings on 8 October 2024.

To verify the minutes of the previous meetings on 8 October 2024 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications.

- (i) P/HOU/2024/05628 - 21 St Johns Hill. Erect 2 storey rear extension, front porch, plus re-model existing dwelling. Deadline 06.11.2024. [This is the link to the planning portal at Dorset Council](#)
- (ii) P/LBC/2024/05634 - 1 High Street. Alterations involving insertion of new partitions and internal redecoration, new fascia board and lettering, redecorate shop front, new projecting sign, window manifestations, new awning blind, new external air conditioning units, new external doors and rear vent covers. New track lighting and associated cabling. Deadline 06.11.2024. [This is the link to the planning portal at Dorset Council](#)
- (iii) P/FUL/2024/05923 - 20 Park Lane. Demolition of existing vacant building and erection of two semi-detached dwellings, with associated parking, landscaping and infrastructure. Deadline 08.11.2024. [This is the link to the planning portal at Dorset Council](#)
- (iv) P/ADV/2024/06008 - 1 High Street. New branding on existing fascia's/ fielded panels, window decals, a new small projecting sign and installation of an awning blind. Deadline 08.11.2024. [This is the link to the planning portal at Dorset Council](#)
- (v) P/FUL/2024/05323 - Cadet Centre ATC Blind Lane. Demolition of the existing hall and construct replacement 1.5 storey detached building to be used as offices. Deadline 19.11.2024. [This is the link to the planning portal at Dorset Council](#)

6. Applications for information only.

- (i) P/CLP/2024/05627 - Allenvie Car Park South Allenvie Road Wimborne Minster, New underground storage shaft in car park, with new pipework beneath the bridge crossing Pippin Stream. With a temporary access during construction and temporary ramp in car park and replacement bridge over Pippin Stream (appendix 2).
- (ii) P/CLP/2024/06060 - 20 Brookside Road, Colehill BH21 2BL. Existing single storey rear extension to provide new lounge, all materials to match existing main dwelling (appendix 3).

7. To consider a quote from a specialist planning consultancy. To undertake a three-stage exercise to identify and understand the various options open to the Town Council in terms of a plan that will meet the requirements of the Town Council's Strategic Plan and Dorset Council's Place - Based Strategy for Market Towns at a cost of £7,750

8. Update in relation to actions from previous meetings.

- (i) Update from River Allen site visit and to confirm date for next meeting (appendix 4) Mins Ref: PEC/2024/050
- (ii) Update regarding the 20mph scheme in the vicinity of Burt Hill. (appendix 5 i/ii/iii) Mins Ref: PEC/2024/050.

9. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.

- (i) Correspondence from a resident regard to the poor parking situation on match days at Wimborne Football Club in the vicinity of Constance Road (appendix 6).

10. Date of next meeting (3 December 24) and close of meeting.