



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors of Wimborne Minster Town Council: S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart, L Hector, B Jaggs, J Morgan, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim and S Wheeler.

You are hereby summoned to attend the **Full Council** meeting of **Wimborne Minster Town Council** on **Tuesday 29 October 2024 at 7pm** in the Council Chamber, Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'Louise Harrison'.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 23 October 2024.

Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under the Public Participation item of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (referred to as Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Welcome from the Town Mayor

2. Apologies for absence

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give any apologies by email or telephone by 5pm on the day of the meeting.

3. Declarations of interest and requests for dispensations

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

4. Public participation

For the public or press to ask questions of the Council on matters relating to this Agenda.

5. To receive and note information / reports

To note the following reports:

- Dorset Police
- Dorset Councillors representing Wimborne Minster
- the Town Mayor
- Town councillor representatives

6. Full Council minutes 24 September

- (i) To receive the minutes of the previous meetings of Full Council 24 September (appendix 1) as a correct record and signed by the Town Mayor.
- (ii) To review the minutes for the Town Council Annual meeting on 14 May (appendix 2).

7. Committee minutes and working group notes

To receive and note the following minutes / notes: Recreation Leisure and Buildings Committee 1 October (appendix 3), Planning and Environment Committee 8 October (appendix 4), Finance and Governance Committee 15 October (appendix 5) and Community Engagement and Liaison Committee 22 October (appendix 6).

8. Recommendations from Council's Standing Committees

To consider the recommendations from the Community Events and Liaison Committee meeting on 22 October: to submit an expression of interest for Dorset Town of Culture 2026 (appendix 7) and adopt the two telephone boxes in the Town Square at a cost of £2 (appendix 8).

9. Committee membership

To review councillor committee memberships (appendix 9).

10. Cemetery

- (i) To note the activity report from 1 April to 30 September 2024 (appendix 10).

- (ii) To note the feedback from the Town Council's entry for Cemetery of the Year Award (appendix 11).
- (iii) To note a verbal report from the Town Clerk following a break in and theft at the Cemetery Workshop on 5 October.
- (iv) To consider a request from Dorset Council to review the current cyclist signage at the Cemetery site (appendix 12).

11. Legal transfer of Parmiter Drive allotments

To consider, approve and sign the TP1 Land transfer document and Deed of Covenant for Parmiter Drive allotments (appendix 13 – exempt business).

12. Update regarding Councillor Brown's previous motion

Last month the Town Council deferred a motion from Councillor Brown to register concerns at the proposed loss of one 'front line' (out of two) fire engine from Wimborne Fire Station by Dorset and Wiltshire Fire Service which could result in an increase in the risk of potential harm, serious injury and loss of life to residents (especially as the town continues to increase in size) and visitors as well as putting the fire service personnel in greater danger. Councillor Brown has confirmed the following annual statistics regarding incidents attended by Wimborne Fire Station: 2019 a total of 217 incidents with 23 attended by both engines; 2020 a total of 282 incidents with 31 attended by both engines; 2021 a total of 236 incidents with 25 attended by both engines; 2022 a total of 289 incidents with 41 attended by both engines, and 2023 a total of 260 incidents attended with 31 attended by both engines.

Councillor Brown has requested the Town Council consider the previous motion and has provided other background information: Wimborne Fire Station's 'on call' status (fully trained firefighters not employed by a fire service who cover emergencies over an agreed number of hours a week) and current appliances of one fire engine with off-road capability and one small 4x4 pumping appliance. Generally national response times to incidents have continually increased over the last ten years and as a result a fire engine, on average, takes one minute longer to attend a fire call (Fire Brigades Union for Dorset and Wiltshire). Dorset and Wiltshire Fire Service have cut eight fire engines as part of a review to cover a budget gap of £3.2 million over the next three years (<https://www.dwfire.org.uk/about-us/who-we-are/community-safety-plan/>).

13. November meetings

Planning and Environment and HR Committee's 5 November, School Council and Recreation Leisure and Buildings Committee 12 November, Finance and Governance Committee 19 November, and Full Council 26 November.

14. Motions for next meeting and close of meeting.