



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: J Billington, C Brown, J Hart (Town Mayor), L Hector, A Roberts, C Ryan, D Trim and S Wheeler (Deputy Town Mayor).

You are hereby summoned to attend the meeting of the **Community Events and Liaison Committee** on **Tuesday 22 October at 7pm** in the Committee Room in the Town Hall for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read 'Louise Harrison'.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 16 October 2024

Council are asked to note that in the exercise of their functions they must take note of the following: equal opportunities (race, gender, sexual orientation, marital status and any disability); crime and disorder, health and safety, and human rights.

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under the Public Participation item on the agenda members of the public can ask questions of Town Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Election of Chairman

2. Election of Vice-Chairman

3. Apologies for absence

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give apologies by email / telephone by 5pm on day of meeting.

4. Declarations of interest and requests for dispensations

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

5. Public participation

For the public or press to ask questions of the Council on matters relating to this Agenda.

6. Draft budget 2024 2025

To review and agree the draft budget for the Committee for 2024 2025 (appendix 1).

7. Forthcoming events

To receive a verbal update from the Community Events and Liaison Officer (Officer) regarding the following events:

- (i) Remembrance Day Parade and Service 10 November 2024
- (ii) Christmas lights witch on 30 November including consideration of a quote to supply lights for the trees (uplifter lights) on the town square at a cost of £250.
- (iii) New Years Eve 31 December

8. Town Mayor's charity events

To note the verbal update from the Town Mayor and Officer regarding charity fundraising events to date and forthcoming events including dinner at The Rosemary on 4 November, Skittles evening at The Coach and Horses Public House on Friday, 15 November and breakfast at The Olive Branch on 27 November.

9. Phone boxes in town square

To consider a request from the Town Liaison Group to adopt the two phone boxes in the Town Square at a cost of £1 each via BT's Adopt a Phone Box project (appendix 2).

10. Cemetery open day guided walks

To consider supporting an open day with guided walks at the Cemetery (appendix 3).

11. Dorset Year of Culture 2026

To consider adopting a Culture Strategy (appendix 4) and submitting an expression of interest for Dorset Year of Culture 2026 (appendix 5).

12. Close of meeting, future motions and date of next meeting (10 December).