



Minutes of **Wimborne Minster Town Council** meeting on **20 August 2024** 7pm in the Council Chamber, Town Hall, 37 West Borough, Wimborne Minster, Dorset BH21 1LT.

<b>Present</b>	
Town Councillors	S Bartlett, J Billington, C Brown, W Chakawhata, J Hart (Town Mayor), L Hector, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim, and S Wheeler (Deputy Town Mayor).
Officers	L Harrison (Town Clerk) and K Brooks (Deputy Town Clerk).
<b>FC/2024/063</b>	<p><b>Town Mayor's welcome</b></p> <p>The Town Mayor welcomed new councillors to their first meeting, reminded everyone present that the meeting was being recorded and anyone addressing the Council did not have to stand as per the Town Council's Standing Orders.</p>
<b>FC/2024/064</b>	<p><b>Wimborne Town Councillor elections 8 August 2024</b></p> <p>The Town Clerk confirmed the following nominees had been elected to represent Wimborne Town ward on 8 August and had signed their declarations of acceptance of office forms as witnessed by the Town Clerk: C Brown, L Hector, R Nash, C Ryan, I Sandy and D Trim.</p>
<b>FC/2024/065</b>	<p><b>Apologies for absence</b></p> <p>Apologies were received from Councillors D Burt and J Morgan (non-business). Councillor Wheeler proposed to accept apologies, seconded by Councillor Chakawhata, all in favour.</p> <p><b>Resolved: apologies for absence were approved.</b></p>
<b>FC/2024/066</b>	<p><b>Declarations of interest and dispensations</b></p> <p>Councillors S Bartlett and W Chakawhata declared their non-pecuniary interest (members of Dorset Council).</p>
<b>FC/2024/067</b>	<p><b>Public participation</b></p> <p>None.</p>
<b>FC/2024/068</b>	<p><b>Town councillor vacancy</b></p> <p>Councillor Wheeler proposed to run a co-option process over the next three weeks as per the Town Council's Councillor Vacancy Policy, seconded by Councillor Bartlett, all in favour.</p> <p><b>Resolved: the Town Council was to advertise a councillor vacancy over the next three weeks.</b></p> <p>Councillor Richmond reported four previous town councillors had placed negative comments on social media regarding the recent election process which contradicted the Electoral Commissions Commission's eligibility criteria (nominees that lived in the parish area or within three miles of it during the whole of the 12 months before the day nomination and election).</p>
<b>FC/2024/069</b>	<b>Committee membership</b>



Councillor R Nash proposed to increase the membership on the Planning and Environment Committee from five to eight, seconded by Councillor Hector, all in favour.

**Resolved: membership on the Planning and Environment Committee was increased from five to eight.**

Councillors confirmed their preferences and Councillor Wheeler proposed to approve the following committee memberships:

- Finance and Governance Committee – Councillors S Bartlett, J Billington, C Brown, J Hart (ex-officio), L Hector, J Morgan, R Nash and S Wheeler (ex-officio)
- Recreation Leisure and Buildings – S Bartlett, J Billington, C Brown, J Hart (ex-officio), C Ryan, B Richmond, A Roberts and S Wheeler (ex-officio)
- Planning and Environment – C Brown, J Hart (ex-officio), L Hector, R Nash, C Ryan, B Richmond, A Roberts and S Wheeler (ex-officio)
- Community Events and Liaison – J Billington, C Brown, J Hart (ex-officio), L Hector, C Ryan, A Roberts, D Trim and S Wheeler (ex-officio)
- HR – W Chakawhata, J Hart (ex-officio), R Nash, C Ryan and S Wheeler (ex-officio)

Seconded by Councillor Chakawhata, all in favour.

**Resolved: committee memberships were approved.**

Councillor Roberts reminded councillors if they were not on a committee as a member they could attend committee meetings but could not vote.

**FC/2024/070**

**Councillor representatives**

Councillor representatives on outside organisations were discussed. Councillor Nash proposed to approve the following appointments:

- Citizens Advice - D Burt and I Sandy
- DAPTC - J Hart and S Bartlett
- Dreamboats - S Bartlett
- East Dorset Environment Partnership - S Wheeler
- Fairtrade Steering Group – R Nash
- Planet Wimborne (including War On Waste) – L Hector
- St Margaret's and Stone Charity (cease 2026) - A Roberts
- Town Liaison Group - J Hart
- Valognes Twinning Association – I Sandy
- Ochsenfurt Twinning Association - A Roberts
- Vision Wimborne S Bartlett
- Walford Mill Education Trust – C Brown
- Wimborne BID - J Morgan
- Wimborne in Bloom - A Roberts
- Wimborne Minster Folk Festival - S Wheeler and W Chakawhata
- Wimborne Militia - J Hart
- 1069 Squadron Air Training Corps - I Sandy

Seconded by Councillor Chakawhata, all in favour.

**Resolved: councillor representatives on outside bodies were approved.**



	Councillor Billington requested Wimborne Community Garden was approached for a councillor representative and it was agreed the Town Mayor would follow up this request with the Community Garden and report back.
<b>FC/2024/071</b>	<p><b>General Power of Competence</b></p> <p>The Town Clerk confirmed the Town Council met the criteria for the General Power of Competence (two thirds of town councillors elected councillor and qualified Town Clerk (Certificate in Local Council Administration and foundation degree in Community Engagement and Governance with qualifications to cover the General Power of Competence)). Councillor Wheeler proposed to confirm the Town Council met the eligibility criteria as defined in the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore adopt the power for the forthcoming term of office of the Council, seconded by Councillor Chakawhata, all in favour.</p> <p><b>Resolved: the Town Council adopted the General Power of Competence power for the forthcoming Council term of office.</b></p>
<b>FC/2024/072</b>	<p><b>Calendar of meetings</b></p> <p>Councillor Wheeler proposed to approve the updated calendar of meetings, seconded by Councillor Chakawhata, all in favour.</p> <p><b>Resolved: the updated calendar of meetings was approved.</b></p>
<b>FC/2024/073</b>	<p><b>Bank mandate</b></p> <p>The Town Clerk explained the changes required on the bank. Councillor R Nash proposed to amend the bank mandate by removing previous councillors, adding all current councillors and 'read only' access for the Office Manager and Cemetery Manager. Seconded by Councillor J Billington, all in favour.</p> <p><b>Resolved: changes to the bank mandate were approved.</b></p> <p>Councillor Wheeler proposed to appoint Councillors D Trim and R Nash onto the CCLA deposit fund application, seconded by Councillor Chakawhata, all in favour.</p> <p><b>Resolved: Councillors D Trim and R Nash were appointed onto the CCLA deposit fund application.</b></p>
<b>FC/2024/074</b>	<p><b>Training</b></p> <p>The training dates were discussed. Councillors Bartlett and Trimm provided apologies for the training on 10 September and the Town Clerk confirmed an alternative date would be circulated to facilitate any councillors that could not make the training on 10 September. Councillor D Trim proposed to approve the training, seconded by Councillor Ryan, all in favour.</p> <p><b>Resolved: training was approved.</b></p>
<b>FC/2024/075</b>	<p><b>Motions and dates of future meetings and close of meeting</b></p> <p>Councillor C Brown requested a motion for a future meeting – to review the removal of a fire engine from Wimborne Fire Station and the impact this would have on Wimborne Minster and its growing size.</p> <p>Forthcoming meeting dates were noted and it was agreed to review the date of the next Planning and Environment Committee meeting. The Town Mayor closed the meeting at 7.38pm</p>

Signature of Chairman: J. Hat

Date: 23/9/24

Full Council 20 August 2024

Chairman's initials:

