



**Wimborne Minster Town Council**

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – Cllrs C. Brown, J Hart (Town Mayor), L. Hector, R. Nash, W Richmond (Vice Chairman), A Roberts, C. Ryan, S Wheeler (Chairman and Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **16 September 2024 at 7.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read 'Louise Harrison'.

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 10 September 2024.

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).*

*Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website [www.wimborne.gov.uk](http://www.wimborne.gov.uk) and requested from the Town Council offices (for contact details see address above).*

*Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at [louise.harrison@wimborne.gov.uk](mailto:louise.harrison@wimborne.gov.uk). Members of the public are asked to restrict their comments, and/or questions to three minutes.*

*The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.*

*Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.*

*Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.*

### 1. Apologies.

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

### 2. Declarations of interest and dispensations.

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

### 3. Public Participation.

For the public or press to ask questions of the Committee on matters relating to the agenda.

### 4. Minutes of the Planning and Environment Committee meetings on 13 August 2024.

To verify the minutes of the previous meetings on 13 August 2024 (appendix 1) as a correct record and signed by the Chairman of the Committee.

### 5. New planning applications.

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/LBC/2024/04803	1 Walford House Walford Close	Proposed to create a new bathroom on top floor of house with additional roof light and associated works as shown on drawings	<a href="#">Web Link</a>	19.09.2024
P/VOC/2024/04840	19 Wimborne Road	Demolition of the existing annex and erection of a detached dwelling with associated access and parking (revised scheme) (with variation of Condition 2 of P 3/20/0741/FUL to enable material minor amendments to be made to the approved plans in the form of a new rear extension, omit lower ground floor, change the position of the staircase, detached single garage, addition of Velux windows and changes to fenestration and materials)	<a href="#">Web Link</a>	19.09.2024
P/FUL/2024/04847	The Kings Head Hotel The Square	Installation of 2no. electric vehicle charging stations and installation of associated cabling to internal point of supply	<a href="#">Web Link</a>	25.09.2024
P/LBC/2024/04846	The Kings Head Hotel The Square	Installation of 2no. electric vehicle charging stations and installation of associated cabling to internal point of supply	<a href="#">Web Link</a>	25.09.2024

Planning and Environment Committee, 10 September 2024.

<b>P/TRT/2024/05037</b>	30 Rowlands Hill	T1 Silver Birch: Fell.	<a href="#">Web Link</a>	27.09.2024
-------------------------	------------------	------------------------	--------------------------	------------

**6. Application responses submitted between meetings** (appendix 2).

**7. Applications for information only.**

P/CLE/2024/04858, Longclose Farm, Wimborne Road, Wimborne Minster, BH21 1NR, Use of buildings for storage purposes for in excess of 10 years (appendix 3).

**8. River Allen site visit.**

To agree a date to review the environmental state of the River Allen that runs through the town and discuss a way forward for improvement.

**9. Update in relation to actions from previous meetings.**

- (i) Update from Dorset Council regarding the 20mph scheme in the vicinity of Burt Hill (appendix 4).
- (ii) Update on planned retail units at Wimborne Chase from Dorset Council.
- (iii) Dorset Council update on Birchdale Road and archaeology surveys.

**10. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.**

- (i) Complaints from residents regarding the Sturtions & Tappers building and it dilapidated state.
- (ii) Residents concerns regards the excessive hedge growth and inconsiderate parking on Cemetery and Culverhayes Roads
- (iii) Correspondence received from residents in the area of Cranborne Road regarding the traffic and potential accidents and the need for traffic calming measures.

**11. Date of next meeting (8 October 24) and close of meeting.**