

Wimborne Minster Town Council,
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Wimborne Minster Town Council
Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Wimborne Minster Town Councillors: S Bartlett, J Billington, C Brown, D Burt, W Chakawhata, J Hart, L Hector, J Morgan, R Nash, B Richmond, A Roberts, C Ryan, I Sandy, D Trim and S Wheeler.

You are hereby summoned to attend the **Full Council** meeting of **Wimborne Minster Town Council** on **Tuesday 20 August 2024 at 7pm** in the **Council Chamber, Town Hall, West Borough, Wimborne Minster**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'L. Harrison'.

L. Harrison, Town Clerk for Wimborne Minster Town Council, 14 August 2024.

Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Meetings are recorded, live streamed, and agendas / minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (see above for contact information).

Under the Public Participation item of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk (see above contact information). Members of the public are asked to restrict their comments and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting open to the public and those parts which may be discussed in the absence of the press or public because that part of the agenda includes personal, confidential, or sensitive information (referred to as Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

- 1. Welcome from the Town Mayor**
- 2. Results of the Wimborne Town councillor elections 8 August 2024**

To welcome the new Town councillors representing Wimborne Town to Council and confirm they have all signed their declaration of acceptance forms as witnessed by the Town Clerk.
- 3. Apologies for absence**

To receive and approve apologies for absence (Local Government Act 1972 s85 (1)) - please can councillors give any apologies by email or telephone by 5pm on day of meeting.
- 4. Declarations of interest and requests for dispensations**

To declare any interests' councillors may have on items on the agenda and agree any dispensations (Wimborne Minster Town Council Code of Conduct, the Localism Act 2011 (s. 28 and 29) and Local Government Act 1972 s. 94).
- 5. Public participation**

For the public or press to ask questions of the Council on matters relating to this Agenda (Public Bodies (Admission of Meetings) Act 1960 and the Town Council's Standing Orders).
- 6. Town Councillor vacancy**

To consider a co-option process to fill the current vacancy in line with the Council's Councillor Vacancy Policy ([Strategic Documents | Wimborne Minster Town Council](#)).
- 7. Review of appointments of councillors to Council's standing committees**

To review and appoint councillors to Council's standing committees as per Council's Scheme of Delegation ([Strategic Documents | Wimborne Minster Town Council](#)) (appendix 1).
- 8. Review of appointments of councillors as representatives on external bodies.**

To review and appoint councillors to represent the Council on external bodies (appendix 2).
- 9. General Power of Competence**

To confirm the Town Council does meet the criteria of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 following the parish council elections on 8 August 2024 (two third councillors elected and qualified Town Clerk).
- 10. Calendar of meetings**

To approve an updated calendar of meetings (appendix 3).
- 11. Bank mandate**
 - (i) To review and approve the Council's current bank account mandate.
 - (ii) To appoint two councillors onto the CCLA deposit fund (previous minute reference FG/2023/107).
- 12. Councillor training**

To approve and note two training dates: Tuesday 10 September 6pm in the Chamber with the Town Clerk (with a fish and chip supper) and Tuesday 17 September 7pm in the Chamber.
- 13. Motions for next meeting, forthcoming meetings (10 September Planning and Environment Committee, 24 September Full Council) and close or meeting.**