



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – Cllrs S. Bartlett, J Hart (Town Mayor) A Roberts, W Richmond (Committee Vice Chairman), S Wheeler (Committee Chairman, Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **16 July 2024 at 7.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'Louise Harrison'.

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 10 July 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies.

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations.

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation.

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meetings on 18 Jun 2024.

To verify the minutes of the previous meetings on 18 June 2024 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications.

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/VOC/2024/03379	Leigh Road	Application to Vary Condition 2 of Approved P/A 3/19/2449/FUL (Replace approved retail unit (not commenced) with 64 bed care home with associated access, car parking, foul and surface water drainage and landscaping at Land south of Leigh Road, Wimborne, BH21 2DA) to revise the landscaping scheme	Web Link	17.07.2024
Licensing	Majestic Wine, 7 West Borough		Web Link	22.07.2024
P/TRT/2024/03399	Land adjacent to Pastures Place and Thresher Way,	T3 Common Lime: Pollard to 15m above ground level. T8 Oak: Fell to retain 6m monolith. G1 Hazel and Holly: Coppice Hazel. Fell Holly.	Web Link	22.07.2024

P/HOU/2024/03532	31 Grove Road	Erect a single-storey side extension and insert a roof light into the existing single-storey rear extension. Demolish current leanto extension	Web Link	23.07.2024
P/TRC/2024/03646	18 King Street	T1 Sycamore: Fell. T2 Sycamore: Fell. T3 Sycamore: Fell. T4 Thuja: Fell.	Web Link	23.07.2024
Licensing	Butchers Dog, East Street		Web Link	30.07.2024
P/HOU/2024/03206	1 Ensor Mews	Erect rear and side extension into existing carport, to increase size of lounge area and additional glazing to rear elevation Additional Case Officer Remarks: Amended plan was received (regarding an annotation on the proposed plan).	Web Link	31.07.2024

6. Application responses submitted between meetings (appendix 2).

7. Dorset Tree Strategy. To discuss developing a tree strategy by the town council (appendix 3).

8. Update in relation to actions from previous meetings.

Update on request for adverse possession of registered land off Birchdale Avenue BH21 1HU to Dorset Council (appendix 4).

9. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.

- (i) Correspondence from resident regards parking issues at Cemetery Road.
- (ii) Email from resident regards a requirement for a pedestrian crossing on East Borough road on entering into the town square.
- (iii) Email from resident regards a request for a pedestrian crossing on the B3078 Cranborne Road due to high speed of vehicles and lack of any official crossing on the road.
- (iv) Resident email regards excessive speeds on Avenue Road and requesting for measures to curtail this.
- (v) Update from Dorset Council regarding proposed footway schemes (appendix 5).

10. Date of next meeting (13 August 24) and close of meeting.