



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – S Bartlett, J Hart (Town Mayor), W Richmond, A Roberts and S Wheeler (Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **18 June 2024 at 7.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read 'Louise Harrison'.

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 11 June 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Election of Chairman of Planning and Environment Committee.

2. Election of Vice-Chairman of Planning and Environment Committee.

3. Apologies.

To receive and approve apologies for absence including reasons - please can councillors give any apologies by email or telephone by 5pm on the day of the meeting.

Local Government Act 1972 (s. 85 (1))

4. Declarations of interest and dispensations.

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

Localism Act 2011 (s. 28 and 29) & Local Government Act 1972 (s. 94)

5. Public Participation.

For the public or press to ask questions of the Committee on matters relating to this Agenda.

Public Bodies (Admission of Meetings) Act 1960 and Wimborne Minster Town Council Standing Orders

6. Minutes of the Planning and Environment Committee meeting on 16 April 2024.

To verify the minutes of the previous meeting on 16 April 2024 (appendix 1) as a correct record and signed by the Chairman of the Committee.

7. New planning applications:

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/VOC/2024/02888	Park Farm House, Leigh Road	Farm Managers House (with removal of condition 4 of planning permission 3/84/0451 - Agricultural occupancy condition)	Web Link	19.06.2024
P/TRT/2024/02876	30 Rowlands Hill	T1 Yew: Fell to ground level.	Web Link	20.06.2024
P/LBC/2024/02315	36 West Borough	Retain shop front fascia signage - acrylic vinyl printed board with gold letter.	Web Link	21.06.2024
P/FUL/2024/02906	18 Corn Market	Alterations to existing building to include: - addition of windows, roof lights, and front 'shop window' fenestration - front infill extension with new double doors - internal reconfiguration throughout - raise ridge height, form new 1/2 storey within roof space - addition of front dormer - replacement of existing flat roof.	Web Link	21.06.2024

P/HOU/2024/02636	38 Lacy Drive	Erection of pitched roof over existing flat roof to front of house and erection of pitched roof over existing flat roofed garage.	Web Link	25.06.2024
P/TRT/2024/02926	Land opposite 14 Beech Way Wimborne Minster BH21 4EX, Land opposite 3 Centaury Gardens, Wimborne Minster BH21 FQ, and Wimborne First School Campanula Way Wimborne Minister BH21 4FW	T1 Oak (located on land opposite 3 Centaury Gardens): Crown lift to a height of 3m from ground level, removing epicormic growth and tertiary branches only. T2 Oak (located on land opposite 3 Centaury Gardens): Crown lift to a height of 3m from ground level, removing epicormic growth and tertiary branches only. T4 Oak (located on land opposite 14 Beech Way): Crown lift to a height of 3m from ground level, removing secondary and tertiary branches only. T5 Ash (located at entrance to Wimborne First School): Fell to ground level.	Web Link	25.06.2024
P/FUL/2024/02975	7 West Borough	Demolition and re-location of wall across site to provide additional parking spaces for retail use with gated and ramped customer access. Install wall mounted steel railings along northern boundary and gate on West Borough frontage to provide side access.	Web Link	25.06.2024
P/LBC/2024/02976	7 West Borough	Demolition and re-location of wall across site to provide additional parking spaces for retail use with gated and ramped customer access. Install wall mounted steel railings along northern boundary and gate on West Borough frontage to provide side access	Web Link	25.06.2024

8. Application responses submitted between meetings (appendix 2).

9. Applications for information only.

P/NMA/2024/02661, 8 Lacy Close Wimborne Minster BH21 1DL (appendix 3).

10. Update in relation to actions from previous meetings.

- (i) Update on Local Heritage Listing from Dorset Council (appendix 4).
- (ii) Dorset Council update on the town centre 20mph scheme.

11. Dorset Council Contaminated Land Strategy 2024 Consultation

To consider a response to the Dorset Council Contaminated Land Strategy 2024 Consultation Survey (deadline 9 July 2024) (appendix 5 and 6).

Planning and Environment Committee, 11 June 2024

12. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.

- (i) Correspondence from resident regards to the poor parking situation at Rivers Edge development and Victoria Place.
- (ii) Replacement of the footbridge adjacent to Allenvie North car park, update from Dorset Council.
- (iii) Email received from Verwood Town Council regards traffic concerns through east Dorset villages and towns.
- (iv) Email received regards Land off Birchdale Road.
Councillor Richmond requests the Committee considers recommended to Full Council reaffirmation of the previous Full Council (2019) resolution concerning the acquisition of a small amenity space at Highland Park Estate, not adopted by Dorset Council and no registered ownership.

13. Date of next meeting (16 July 2024) and close of meeting.