

Wimborne Minster Town Council

Proof of Life Protocol

Author: L Harrison, Town Clerk to Wimborne Minster Town Council, 20 March 2024

Approved and adopted by Full Council 26 March 2024 minute reference FC/2023/0143.

A Proof of Life (also known as a Certificate of Existence) is a document produced by foreign governments for pension and insurance companies that may request a trusted entity to confirm that an individual is still alive.

A British / Irish / Commonwealth / European Union citizen that receives a pension from another country can attend a parish, town council or local authority office and get their Proof of Life form stamped and signed by officers to confirm they are alive and reside in the UK.

Any person that requires the above service will need to attend Wimborne Minster Town Council offices at the Town Hall, 37 West Borough, Wimborne Minster BH21 1LT during weekdays Monday and Friday between the hours of 9.30am and 1pm.

As well as the Proof of Life document, the following documents will also need to be provided as part of this service:

- a valid passport, driver's licence, bus pass or other photo ID (date of birth and photo),
- proof of current address / place of residence such as a utility bill, bank / building society statement or council tax bill – dated no more than 1 year before the date of attendance.

Please note officers are unable to sign and stamp a Proof of Life document if the person cannot provide the above documents and attend the offices in person.

A voluntary donation to the Town Mayor's charities of £12.50 for Wimborne Minster residents and £17.50 for non-residents will apply for this service (the Town Mayor's current charities are Wimborne Model Town and Riding for the Disabled Association).

Payments can be made in cash (please bring the exact amount - no change can be provided), BACS or cheque. For our bank account information please email office@wimborne.gov.uk or call 01202 881655.

Appointments are not necessary but it is advisable to phone the office first to ensure officers are available.

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