



**Minutes of the Planning and Environment Committee** meeting held on **Tuesday 12 March 2024 at 7.00pm** in the Committee Room, Wimborne Minster Town Hall, 37 West Borough, Wimborne Minster, Dorset, BH21 1LT.

**Present:** Councillors: S. Bartlett, G. Hart, M. Hopkins, B. Richmond, A. Roberts and S. Wheeler (Deputy Town Mayor and Chairman of Committee).

Officer: KR Brooks (Deputy Town Clerk).

Members of the public: Five including Mr A. Wakeling of the Wimborne Civic Society and Mrs N. Harper Tree Warden.

<p><b>PE/2023/116</b></p>	<p><b>Apologies for absence.</b> Apologies were received from Cllr March (non-business). Cllr Hopkins proposed to accept apologies, seconded by Cllr Roberts, all in favour. <b>Resolved: apologies for absence were approved.</b></p>
<p><b>PE/2023/117</b></p>	<p><b>Declarations of interest and dispensations.</b> Cllr Bartlett declared a non-pecuniary interest (Dorset Council Ward Councillor).</p>
<p><b>PE/2023/118</b></p>	<p><b>Public Participation.</b> Members of the public identified themselves as interested in item 12 (iii) and (iv) of the agenda. It was agreed these items would be moved up to the next matter for discussion to accommodate the members of the public. A number of residents discussed their concerns with speeding vehicles on the Cranborne Road (B3078) and the perceived dangers posed by this. The Chairman thanked the residents explaining measures the Town Council were setting up such as Community Speed Watch, 20mph schemes and additional signage, and requested the Deputy Town Clerk engage with Dorset Council. A member of public expressed his concerns regarding the leakage of sewage on St Catherines Road and the resurfacing of roads around Crescent Road and Leigh Road. The Deputy Town Clerk updated the member of public that Dorset Council were aware of the public concerns and the matter was being looked into. The Ward Councillor stated he would raise the issue of the sewage leak and road surfaces with Dorset Council. Two members of the public departed the chamber.</p>
<p><b>PE/2023/119</b></p>	<p><b>Minutes of the Planning and Environment Committee meetings on 9 January 2024 and 13 February 2024.</b> Cllr Hopkins proposed the minutes of the Planning and Environment Committee meetings held on the 9 January 2024 and 13 February 2024 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Richmond, all in favour. <b>Resolved: the minutes of the Planning and Environment Committee</b></p>

	<p><b>held on the 9 January 2024 and 13 February 2024 were agreed as a true and accurate record of proceedings and were signed by the Chairman.</b></p>
<b>PE/2023/120</b>	<p><b>Planning applications for consideration.</b></p> <p>P/FUL/2024/00838, Marketing Suite, Lonsdale Road, new feature wall at entrance to Quarter jack park development - Cllr Hopkins proposed no objection, seconded by Cllr Roberts, all in favour.  <b>Resolved: No objection.</b></p> <p>P/HOU/2024/00974, 44 Quince House Highland Road, erect single story side extension - Cllr Hopkins proposed no objection, seconded by Cllr Roberts, all in favour.  <b>Resolved: No objection.</b></p> <p>P/TRT/2024/01038, 32 Rowlands Hill, T005 overgrown conifer hedge of western red cedar, remove monterey cypress and remove T025 lawson cypress – Cllr Wheeler proposed objection stating the trees have Tree Preservation Orders (TPO) and were in the original plan, seconded by Cllr Richmond, all in favour.  <b>Resolved: Objection, the trees have Tree Preservation Orders (TPO) and were in the original plan.</b></p> <p>P/HOU/2024/00486, 13 Wimborne Road, to construct an off-road parking space with access - Cllr Wheeler proposed no objection, providing the surface was permeable to avoid flooding issues seconded by Cllr Hart, all in favour.  <b>Resolved: No objection providing the surface was permeable to avoid flooding issues.</b></p> <p>Cllr Bartlett stated he took no part in the debate or voting of the planning considerations due to the role as the vice chairman on the eastern planning committee for Dorset Council.</p>
<b>PE/2023/121</b>	<p><b>Application responses submitted between meetings as per the Committee’s Terms of Reference.</b></p> <p>The Committee noted the retrospective responses to Sitting Out Licence 11-12 The Square, P/LBC/2024/00517, P/OUT/2024/00563, P/FUL/2024/00625, P/FUL/2024/00625, P/FUL/2024/00625, P/TRC/2024/00870, Open Licence Application Market House, Wimborne Minster.</p>
<b>PE/2023/122</b>	<p><b>Applications for information only.</b></p> <p>The application P/NMA/2024/00837 (land to the east and west of Cranborne Road, Burts Hill, Wimborne Minster) was noted for information purposes only.</p>
<b>PE/2023/123</b>	<p><b>The use of acronyms in the committee minutes.</b></p> <p>Cllr Wheeler proposed the use of acronyms was not to be used in the Committees minutes and recommended to the Finance and Governance Committee for agreement, seconded by Cllr Roberts, all in favour.  <b>Resolved: the use of acronyms was not to be used in the Committees minutes and recommended to the Finance and Governance Committee for agreement.</b></p>
<b>PE/2023/124</b>	<p><b>Update from the Clerk in relation to actions from previous meetings.</b></p> <p>The Deputy Town Clerk updated the Committee the Town Council would implement a 20mph education programme for the impending introduction of</p>

	<p>the 20mph scheme into the town centre in the form of posters, social media, and public consultation.</p> <p>The placing of swift bird boxes was discussed on council owned property. It was agreed to place three swift boxes at the rear of the town hall initially.</p> <p>An update was given by the Dorset Council Ward Councillor, Cllr Bartlett, on a pedestrian crossing at Stone Lane and confirmed Dorset Council were at the final stages of deciding the type of crossing to be used and once decided it would be implemented at the site.</p> <p>The Deputy Town Clerk updated the Committee on the progress of the Local Heritage Listings in Wimborne Minster and it was agreed the Deputy Town Clerk was to liaise with and confirm with Dorset Council.</p> <p>The Committee discussed the ongoing traffic calming measures on Julian's Road. Cllr Bartlett confirmed he would arrange for officers of Dorset Council to conduct a site visit.</p>
<b>PE/2023/125</b>	<p><b>Correspondence and meetings relevant to the Committee's Terms of Reference.</b></p> <p>The Deputy Town Clerk updated the committee on correspondence from a member of the public received regarding the state of the toilets at Cook Row and Hannam Road and had confirmed with Dorset Council that both toilets had recently been refurbished and the toilets are cleaned twice daily, which had been passed to the member of the public. The Committee noted this correspondence.</p>
<b>PE/2023/126</b>	<p><b>Date of next meeting and close of meeting.</b></p> <p>The Chairman confirmed the date of the next meeting as 16 April 2024 and closed the meeting at 8.34 pm.</p>

Signature of Chairman: .....

Date: .....