



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of the Recreation, Leisure and Building Committee meeting held on **Tuesday 19 March 2024 at 7.37pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors (Cllrs): S Bartlett (Chairman of the Committee), C. Chedgy, L. Hinks, D March (Town Mayor), B. Richmond, A Roberts (Vice Chairman of Committee), and S. Wheeler (Deputy Town Mayor).
Members of the public: one (Cllr Burt).
Officers: KR. Brooks (Deputy Town Clerk), G. Holsworth (Grounds Manager)

RLB/2023/069	<p>Apologies for absence.</p> <p>Apologies was received from Cllr Hart (non-business). Cllr Barlett proposed to accept apologies, seconded by Cllr Richmond, all in favour.</p> <p>Resolved: apologies for absence were accepted.</p>
RLB/2023/070	<p>Declarations of interest and dispensations.</p> <p>Cllr Bartlett declared a non-pecuniary interest (Dorset Council Councillor).</p>
RLB/2023/071	<p>Public participation.</p> <p>None.</p>
RLB/2023/072	<p>Minutes of the Committee meeting 30 January 2024.</p> <p>Cllr Wheeler proposed the amended minutes of the Recreation, Leisure and Buildings Committee meeting held on the 30 January 2024 were agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Chedgy, all in favour.</p> <p>Resolved: the amended minutes of the Recreation, Leisure and Buildings Committee meeting held on the 30 January 2024 were agreed as a true and accurate record of proceedings and signed by the Chairman.</p>
RLB/2023/073	<p>It was agreed to move item 14 (review of Bowl Green maintenance agreement) and item 15 (to authorise Tree Trail and History/Heritage Trail hosting and domain website) up to the next agenda item for discussion.</p> <p>Cllr Bartlett proposed to exclude the press and public in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960 on the grounds that the following agenda items being considered involved the disclosure of sensitive information, seconded by Cllr Roberts and agreed by all.</p> <p>Resolved: the press and public were excluded in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960 on the grounds that the agenda items being considered involved the disclosure of sensitive information.</p> <p>A discussion took place regarding the Bowls club lease, Cllr Chedgy proposed the lease to be negotiated with the club under section 3.2 of the</p>

	<p>lease by the end of July 2024, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: The Bowls club lease would be negotiated by the end of July 2024.</p> <p>It was agreed to come out of Exempt Business.</p>
RLB/2023/074	<p>Councillor's inspection of sites.</p> <p>It was noted that an inspection of the sites did not take place</p>
RLB/2023/075	<p>Matters to report from the Deputy Clerk in relation to actions from previous meetings.</p> <p>The Deputy Clerk updated the Committee that the Town Council's application to Dorset Council Shared Prosperity Fund Community Grant to upgrade the gas boilers at the Pavilion in Redcotts Recreation Ground had not been accepted in the first round and that a further application for funding would be made for the second round.</p> <p>The Deputy Clerk updated the Committee on the Town Hall crest project and stated that the finished crest will be presented to Full Council on the 30 April 2024.</p> <p>Cllr Richmond discussed the need for promoting the use of tree stumps by insects and butterflies at Redcotts Recreation Ground. Cllr Chedgy proposed that quotes for a plaque and fixings be obtained to the maximum sum of £200 for this project, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: It was agreed the Deputy Clerk was to obtain quotes for a plaque to promote the tree stumps at Redcotts Recreation Ground and present to the Committee for the maximum sum of £200.</p> <p>The Deputy Clerk updated the Committee on the outstanding work to the play equipment at Redcotts Recreation Ground and a review was being conducted into improving the equipment.</p> <p>The Deputy Clerk confirmed the hedge trimming work on Victoria Road was planned to be undertaken by a contractor in the Autumn.</p> <p>The outstanding accessibility report for the Town Hall was noted.</p> <p>The Deputy Clerk confirmed queries were underway to identify the owner of a beech tree at Redcotts, possible work to reduce the overhanging growth may be required.</p> <p>Cllr Wheeler proposed to accept quote 1 at a cost of £964.91 for the car park lights at Leigh Park Community Centre on the provision that the Town Council's terms and conditions are reviewed for future contract work, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the quote of £964.91 for the car park lights at Leigh Park Community Centre on the provision that the Town Council's terms and conditions are reviewed for future contract work, was approved.</p> <p>Cllr Wheeler proposed to accept quote 2 at a cost of £406.12 for a boundary fence around the garage at Redcotts Recreation Ground, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the quote 2 at a cost of £406.12 for a boundary fence around the garage at Redcotts Recreation Ground was approved.</p>

	<p>Cllr Wheeler proposed to accept quote 1 at a cost of £109.00 for plastic roofing on the multi play frame at Redcotts Play Park, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the quote for £109.00 for plastic roofing on the multi play frame at Redcotts Play Park was approved.</p> <p>Cllr Wheeler proposed to accept quote 3 at a cost of £49.00 for additional CCTV to be placed at Redcotts Recreation ground seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the quote for £49.00 for additional CCTV to be placed at Redcotts Recreation ground was approved.</p>
RLB/2023/076	<p>Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.</p> <p>The Deputy Clerk informed the Committee that one of the surplus bike racks owned by the Town Council had been requested by Dorset Council to replace an existing damaged bike rack in the square. Cllr Chedgy proposed to provide one bike rack to Dorset Council, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the proposal to provide one bike rack to Dorset Council was approved.</p> <p>Correspondence requesting the trimming of trees and bushes behind the tennis courts at Redcotts Recreation Ground was discussed. The Deputy Clerk was to ascertain the ownership of the trees and bushes and report back to the Committee.</p>
RLB/2023/077	<p>Replacement lime tree at Redcotts.</p> <p>The Committee discussed a replacement lime tree for Redcotts Recreation Ground and requested the Deputy Town Clerk confirm with Dorset Council's Arboriculture Officer the correct species to be used. Cllr Chedgy proposed that a lime tree be purchased at no greater cost than £250 on condition that the correct species was confirmed by Dorset Council, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: Cllr Chedgy proposed that a lime tree was be purchased at no greater cost than £250 on condition that the correct species was confirmed by Dorset Council, seconded by Cllr Hinks, all in favour.</p>
RLB/2023/078	<p>Town Hall repairs.</p> <p>The Deputy Clerk informed the Committee that internal and external masonry repairs were required for an area at the Town Hall at a cost of £665. Cllr Chedgy proposed that to accept the quote of £665, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the quote for £665 for masonry repairs for an area at the Town Hall were approved.</p>
RLB/2023/079	<p>Gutter clearing for buildings.</p> <p>Cllr Chedgy proposed to accept a regular cleaning schedule for gutters at Redcotts Lodge and the Town Hall at a cost £150 be accepted, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the quote for £150 for regular gutter cleaning at Redcotts Lodge and the Town Hall was approved.</p>

RLB/2023/080	<p>Repairs to the Gazebo.</p> <p>The Committee was updated on the repairs of the Gazebo at the Town Hall by the Deputy Clerk, Cllr Hinks proposed to accept the quote of £925.00 providing the correct terms and conditions were followed for the repairs, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the quote for £925 for the repairs of the Gazebo at the Town Hall providing the correct terms and conditions were followed was approved.</p>
RLB/2023/081	<p>Recommendations from the Redcotts Recreation Working Group.</p> <p>None.</p>
RLB/2023/082	<p>New storage unit at Leigh Park Community Centre.</p> <p>Cllr Chedgy proposed to accept the retrospective authority approved via email that allowed a shed to be placed at Leigh Park Community Centre for Dorset Council Children Services, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the retrospective authority previously approved via email to allow a shed to be placed at Leigh Park Community Centre for Dorset Council Children Services was approved.</p>
RLC/2023/083	<p>Community Infrastructure Levy (CIL).</p> <p>It was agreed to except the Community Infrastructure Levy (CiL) wish list that members of the Committee had compiled as their suggestions for the Community Infrastructure Levy spend. Cllr Chedgy proposed to recommend the Committee's CIL spend list to the Finance and Governance, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the Committee's Community Infrastructure Levy spend list was recommended to the Finance and Governance Committee.</p>
RLB/2023/084	<p>Jubilee/Physick Garden.</p> <p>Cllr Chedgy proposed the requirement to pass the management of the Jubilee/Physick garden to the office, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the management of the Jubilee/Physick garden was passed to the office to manage.</p>
RLB/2023/085	<p>The Tree Trial website hosting and domain payments was discussed by the Committee, Cllr Chedgy proposed to make a payment of £118.95, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: that a payment of £118.05 be paid for the Tree Trial website hosting and domain payment.</p>
RLB/2023/086	<p>Date of next meeting and close of meeting.</p> <p>The Chairman confirmed the date of the next meeting as 23 April 24 and closed the meeting at 9.19pm.</p>

Signature of Chairman:

Date: