



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To Councillors on the Planning and Environment Committee – J Hart, M Hopkins, D March (Town Mayor/Chairman of Council), A Roberts, W Richmond (Committee Vice Chairman), F Shirley, K Webb, S Wheeler (Committee Chairman, Deputy Town Mayor).

You are hereby summoned to attend the **Planning and Environment Committee** meeting on **16 April 2024 at 7.00 pm** in the **Committee Room in the Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT**, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in blue ink, appearing to read 'Louise Harrison'.

Louise Harrison, Town Clerk to Wimborne Minster Town Council, 10 April 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

1. Apologies.

To receive and consider for acceptance any apologies for absence and approve (or not) by resolution to accept and note the reason for absence. Members are requested to send apologies to the Town Clerk prior to the start of the meeting. If a member has not attended a meeting of Council (or its committees) or has not tendered apologies which have been accepted by Council (or committee), for six consecutive months, they are disqualified.

2. Declarations of interest and dispensations.

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by Council's Code of Conduct.

3. Public Participation.

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Minutes of the Planning and Environment Committee meetings on 12 March 2024.

To verify the minutes of the previous meetings on 12 March 2024 (appendix 1) as a correct record and signed by the Chairman of the Committee.

5. New planning applications.

Planning Application Reference	Address	Summary of Application	Web link	Deadline
P/LBC/2024/01638	49 High Street	To repair and redecorate the existing shopfront adding new branding and projecting sign in the same position as a previous sign. Internal works to reconfigure light weight partitions to fitting rooms and stockroom.	Web Link	24.04.2024
P/ADV/2024/01501	49 High Street	Shopfront fascia sign and projecting sign.	Web Link	24.04.2024

6. Application responses submitted between meetings. (appendix 2).

7. Applications for information only.

- (i) P/NMA/2024/01556, Land at Leigh Road Colehill Wimborne BH21 2BZ. (appendix 3).
- (ii) P/CLP/2024/01102, 15 Grove Road Wimborne Minster BH21 1BN. (appendix 3i).

8. Public Notice. Waiting, Loading, Stopping and Parking Places.

Introduction of 'no waiting at any time' (double yellow line) restrictions at the McCarthy Stone junction along Station Terrace. (appendix 4).

9. Land off Birchdale Road, Wimborne.

To note the retrospective agreement of the Planning and Environment Committee of correspondence to Dorset Council regarding a revised recommendation from Highways and the Committees objection. (appendix 5).

10. Notification of Appeal. To note 5 Mill Lane, Wimborne Minster, BH21 1JQ. (appendix 6).

11. Update in relation to actions from previous meetings.

- (i) Update on Dorset Council 20 mph schemes and Wimborne Minster Town Centre and positioning of 'posters' (minute reference PE/2023/112). (appendix 7).
- (ii) Update on liaison with Corfe Mullen Town Council on improving access between the two towns for pedestrians and cyclists. (minute reference PE/2023/110).
- (iii) Update on the planned locations of swift boxes on Town Council property (minute reference PE/2023/077).
- (iv) Response from Dorset Council regards Local Heritage Listings in Wimborne Minster. (minute reference PE/2023/114).
- (v) Update on St Catherines Road sewage leak. (minute reference PE/2023/118).

12. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.

- (i) Resident enquiry regards the new NCP car park on Redcotts Lane and planning permissions.
- (ii) Correspondence regards a dropped kerb at Pye Corner to aid accessibility for disabled users.
- (iii) Email from a resident and the concerns of vehicles ignoring the no entry system on East Borough/B3078 roads.

13. Date of next meeting (21 May 2024) and close of meeting.