



## Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

**Minutes of the Recreation, Leisure and Building Committee** meeting held on **Tuesday 30 January 2024 at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

**Present:** Councillors (Cllrs): S Bartlett (Chairman of the Committee), C. Butter, C. Chedgy, J. Hart, L. Hinks, D March (Town Mayor), B Richmond, A Roberts (Vice Chairman of Committee), and S. Wheeler (Deputy Town Mayor).  
Members of the public: none.  
Officer: KR Brooks (Deputy Town Clerk).

RLB/2023/057	<b>Apologies for absence.</b> None.
RLB/2023/058	<b>Declarations of interest and dispensations.</b> Cllr Bartlett declared a non-pecuniary interest (Dorset Council Councillor). Cllr Chedgy and Cllr Hinks declared an interest (their properties border Redcotts Recreation Ground with regards to item 7 of the agenda).
RLB/2023/059	<b>Minutes of the Committee 21 November 2023.</b> Cllr Wheeler proposed the minutes of the Recreation, Leisure and Buildings Committee meeting held on the 21 November 2023 were agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Chedgy, eight in favor and one abstention. <b>Resolved: the minutes of the Recreation, Leisure and Buildings Committee meeting held on the 21 November were agreed as a true and accurate record of proceedings and signed by the Chairman.</b>
RLB/2023/060	<b>Minutes of the Committee Extraordinary Meeting on 7 November 2023.</b> Cllr Hinks proposed the minutes of the Extraordinary Recreation, Leisure and Buildings Committee meeting held on 7 November 2023 were agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Hart, eight in favor and one abstention. <b>Resolved: the minutes of the Extraordinary Recreation, Leisure and Buildings Committee meeting held on the 7 November 2023 were agreed as a true and accurate record of proceedings and signed by the Chairman.</b>
RLB/2023/061	<b>Public participation.</b> The Committee received a presentation from a representation of Me and My Dog academy requesting the use of Redcotts Recreation Ground for dog training (Mantrailing, a sport inspired by search & rescue where dogs were taught to go and find missing people following odour trails). If agreed, it was confirmed all dog trailing would be conducted on a lead one dog at a time and

	<p>under control. Councillors asked questions and confirmed the requisite insurances and public liability was in place for the training.</p> <p>Cllr Hinks proposed to support the request, seconded by Cllr Wheeler, all in favour.</p> <p><b>Resolved: the Committee agreed to authorise dog training on Redcotts Recreation Ground.</b></p>
RLB/2023/062	<p><b>Councillor's Inspection of sites.</b></p> <p>The Deputy Town Clerk updated the Committee on the Roundhouse at Redcotts Recreation Ground (central timber seat had rotted) and suggested resin was used to repair the rotting parts of the seat in the interim. It was agreed the Deputy Town Clerk was to investigate and report back to the committee.</p> <p>The outstanding repair of the tunnel mound at the play park, Redcotts (due to rotting timber) was discussed. The Committee authorised the Deputy Town Clerk to investigate ways of reprofiling the mound and report back to the Committee with quotes.</p> <p>The missing roof panels on the toddler multi play equipment. The Committee authorised the Deputy Town Clerk to obtain quotes and report back to the Committee.</p> <p>The Committee was updated by Deputy Town Clerk on the placement of surplus tree stumps to act as insect homes around the recreation ground to aid wildlife. The Committee authorised the Deputy Town Clerk to investigate quotes for signs explaining to the public about insect homes and report back to the Committee.</p> <p>It was agreed to arrange a site visit with Cllr Roberts and Cllr Hinks to discuss the gates into Redcotts Recreation Ground and review repairs to the gates.</p> <p>The Chairman authorised the Deputy Town Clerk to obtain quotes for a root barrier membrane to be placed at the allotments around the disability section to negate the growth of weeds and report back to the Committee.</p>
RLB/2023/063	<p><b>Actions from previous meetings.</b></p> <p>The hedge on Victoria Road side of Redcotts Recreation Ground was discussed and the Committee was updated by the Deputy Town Clerk on the plans to trim the hedge. The Deputy Town Clerk was to obtain quotes and report back to Committee.</p> <p>The Committee was updated on the need for a barrier at the emergency exit from the Committee Room to stop vehicles parking there. Cllr Chedgy proposed to defer the item until more information was available on the lease, seconded by Cllr Wheeler, all in favour.</p> <p><b>Resolved: the need for barrier outside the Committee Room was deferred until more information was available on the lease.</b></p> <p>The Deputy Town Clerk updated the Committee for possible alternative ingress and egress at Leigh Play Park for pedestrians due to the proximity of the car park and moving vehicles and confirmed the warning signs had been placed around the car park informing the public of the hazard. Cllr March suggested the signs should be left in place and alternative ingress and egress</p>

	<p>be postponed unless needed in the future, seconded by Cllr Wheeler, all in favour.</p> <p><b>Resolved: the warning signs at Leigh car park be left in place and alternative ingress and egress be postponed.</b></p> <p>The Committee authorised the Deputy Town Clerk to provide quotes for a post and rail fence around the garage at Redcotts Recreation Ground as per the Health and Safety report.</p> <p>Cllr Hinks proposed to accept quote 2 at a cost of £1100.00 provided it was in budget, of two changing rooms and two shower rooms at the Pavilion, Redcotts Recreation Ground in anti mould paint, seconded by Cllr Chedgy, all in favour.</p> <p><b>Resolved: the quote of £1100.00 to paint the two changing rooms and two shower rooms at the Pavilion, provided the cost was in budget were approved.</b></p> <p>The quote to provide insulation for Redcotts Lodge was discussed. Cllr Wheeler proposed that an independent review was required and report back to the Committee with two more quotes, seconded by Cllr Chedgy, all in favour.</p> <p><b>Resolved: the Deputy Town Clerk was to engage an independent review for Redcotts Lodge and two more quotes obtained.</b></p>
RLB/2023/064	<p><b>Replacement boilers at the Pavilion on Redcotts Recreation Ground.</b></p> <p>The replacement boiler was discussed. The Deputy Town Clerk confirmed the Dorset Council Shared Prosperity Fund Community Grant was available to apply for. Cllr Hinks proposed to approve the gas boiler option and apply for the grant fund from Dorset Council, seconded by Cllr Wheeler, all in favour.</p> <p><b>Resolved: the gas boiler option was approved, and Deputy Town Clerk was authorised to apply for the fund.</b></p>
RLB/2023/065	<p><b>To approve new Risk assessment for Lone Workers.</b></p> <p>Cllr Chedgy proposed to approve the Risk assessment for Lone Workers, seconded by Cllr Hinks, all in favour.</p> <p><b>Resolved: the Risk assessment for Lone Workers was approved.</b></p>
RLB/2023/066	<p><b>Vandalism at the toilet block, Redcotts Recreation Ground.</b></p> <p>The Deputy Town Clerk updated the Committee on the further vandalism to the toilet block. Various measures were discussed by the Committee to mitigate the vandalism. Cllr Barlett proposed to authorise the Deputy Town Clerk to obtain additional CCTV to be installed to view the toilet block at Redcotts Recreation Ground, seconded by Cllr Hinks, all in favour.</p> <p><b>Resolved: quotes were to be obtained for a CCTV to be placed to cover the toilet block at Redcotts Recreation Ground.</b></p> <p>The Chairman discussed the need to replace the previously damaged mural on the toilet block at Redcotts Recreation Ground. Cllr Chedgy proposed the office contacts Queen Elizabeth's School to ask if they would be amenable to design and paint a mural on the Toilet block, seconded by Cllr Hart, all in favour.</p> <p><b>Resolved: to enquire with Queen Elizabeth's School about creating a mural for the Toilet block at Redcotts Recreation Ground.</b></p>

<b>RLB/2023/067</b>	<b>Hire of Committee Room.</b> The Deputy Town Clerk requested the Committee consider authorising free hire of the Committee room for one hour for community defibrillator training at no charge. Cllr Wheeler proposed to authorise the use of the Committee Room for this training, seconded by Cllr Hinks, all in favour. <b>Resolved: the use of the Committee Room for one hour to conduct defibrillator training for the residents at no cost was authorised.</b>
<b>RLB/2023/068</b>	<b>Review Bowls Green Maintenance Agreement.</b> It was agreed to defer this item.
<b>RLB/2023/069</b>	<b>Date of next meeting and close of meeting</b> The Chairman confirmed the date of the next meeting as 19 March 2024 and closed the meeting at 8.40pm.

Signature of Chairman: .....

Date: .....