



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: S Bartlett (Chairman), C Chedgy, J Hart, L Hinks, D March (Town Mayor), W Richmond, A Roberts (Vice Chairman) and S Wheeler (Deputy Town Mayor).

You are hereby summoned to attend the meeting of the **Recreation, Leisure and Buildings Committee** on **Tuesday 19 March 2024 at 7.30pm** in the **Committee Room** at the Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "L. Harrison".

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 13 March 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas, reports and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise, may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to

advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Apologies for absence.

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1) - please can councillors give any apologies by email or telephone by 5pm of the day of the meeting.

2. Declarations of interest and requests for Dispensations.

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

3. Public participation.

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Committee Minutes 30 January 2024.

To receive minutes of the previous Committee meeting on 30 January 2024. (appendix 1) as a correct record and signed by the Chairman (Local Government Act 1972 Schedule 12).(appendix 1)

5. Councillor's inspection of sites.

To note the reports for councillors following an inspection of Council owned and managed land and agree on any action.

6. Matters to report from the Deputy Town Clerk in relation to actions from previous meetings.

- (i) Update on the Shared Prosperity Fund Community Grant from Dorset Council. (minute reference RLB/2023/064)
- (ii) Update on Town Hall crest (minute reference RLB/2023/049) (appendix 2).
- (iii) To agree on signs for the old tree stump/insect hotels at Redcotts Recreation Ground (minute reference RLB/2023/062) (appendix 3).
- (iv) Update on Redcotts play equipment and timbers (minute reference: RLB/2023/062).
- (v) Update on Redcotts Recreation Ground, trimming the hedge on Victoria Road. (minute RLB/2024/033).
- (vi) Update on Accessibility Report for the Town Hall - this remains outstanding with the Town Clerk.
- (vii) Update on confirming ownership of Beech tree at Redcotts Recreation Ground.
- (viii) Outstanding quotes (appendix 4).

7. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.

- (i) Request from Dorset Council Highways to utilise one Town Council spare bike rack to replace a damaged one in the town square.

(ii) Correspondence requesting the trimming of trees and bushes behind the tennis courts at Redcotts Recreation Ground.

8. Replacement Lime Tree at Redcotts Recreation Ground.

To consider and authorise the replacement Lime tree (appendix 5).

9. Town Hall repairs.

Internal and external masonry repairs required for the Council Chamber office from a local contractor at the sum of £665.00 (appendix 6).

10. Gutter clearing for Town Council buildings.

To discuss the need to establish a regular cleaning schedule and provide quotes. (appendix 7).

11. Town Hall Gazebo.

To consider and authorise the repair and painting of the Gazebo from a local contractor at the sum of £925.00.

12. Matters from the Redcotts Recreation Working Group.

To consider any recommendations from the Redcotts Recreation Working Group.

13. New storage unit at Leigh Park Community Centre.

To note the retrospective authority to allow Dorset Council Children Services to place a wooden shed next to the existing shed at Leigh park Community Centre agreed via email Tue 05/03/2024 09:43.

14. Review Bowls Green Maintenance Agreement.

To review and report back to Full Council (appendix 8).

15. Tree Trail and History/Heritage Trail website hosting and domain.

To consider authorising the annual Tree Trial website hosting and domain at a total cost of £118.95.

16. Community Infrastructure Levy (CIL).

To consider and agree recommendations to the Finance and Governance Committee for CIL spends. (appendix 9).

17. Jubilee/Physick Garden.

To review the progress of the Working Group and agree a way forward to manage the site.

18. Date of next meeting (23 April 2024) and close of meeting.