



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of the Recreation, Leisure and Building Committee Extraordinary meeting held on **Tuesday 7 November 2023 at 6.30 pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors: S. Bartlett (Chairman), C. Chedgy, L. Hinks, D March (Town Mayor), B Richmond, A. Roberts (Vice Chair), and S. Wheeler (Deputy Town Mayor)
Members of the public: Nil
Officers: L. Harrison (Town Clerk), KR Brooks (Deputy Town Clerk) and G. Singleton (Finance Manager)

RLB/2023/041	Apologies for absence Apologies was received from Cllr Hart (business). Cllr Chedgy proposed to accept apologies, seconded by Cllr Richmond, all in favour. Resolved: apologies for absence were accepted.
RLB/2023/042	Declarations of interest and dispensations Cllr Bartlett declared a non-pecuniary interest (Dorset Council Councillor).
RLB/2023/043	Public participation None
RLB/2023/044	A review of the current hire charges for Council facilities were discussed. Cllr Wheeler proposed the Committee approve the following recommendations for the financial year 1 April 2024 to 31 March 2025: <ul style="list-style-type: none">• officers were authorised to review previous work undertaken by officers regarding accessibility to the Town Hall and report back to the Committee;• replace existing tables with stackable tables to facilitate diversity of hire in the Committee Room at a cost of £1,240;• introduce two separate hourly charges from 1 April 2024 for both the Council Chamber and Committee Room at off peak (Monday to Thursday) and peak times (Friday and Saturday) - hourly rates for the Council Chamber Monday to Thursday £45 per hour and Friday/Saturday/Sunday £60 per hour, and the Committee Room Monday to Thursday £30 per hour and Friday/Saturday/Sunday £40 per hour;• introduce a 50% non- refundable deposit of total hire cost payable at time of booking for all hirers;• introduce a refundable damage deposit on all bookings for the Chamber at £250 and Committee Room at £50;• all hirers to pay 14 days prior to the booking date;• introduce a minimum 2-hour booking rule or £30 minimum hire charge (whichever is the lesser);• introduce a 50% discount for local groups / charities / individual resident hire (residents to provide evidence that their precept is paid to Town Council), a 25% discount for regional and national charities, and

	<p>20% discount for any commercial hirers who pre-book 10 sessions, and</p> <ul style="list-style-type: none"> • one allocation of hire of the Committee Room and Council Chamber per municipal year for Town Councillors and staff free of charge (excluding weddings). <p>Seconded by Cllr Hinks, all in favour. Resolved: the Committee approved the recommendations detailed above from 1 April 2024 to 31 March 2025.</p> <p>The Committee discussed the hire charges for 2024/25 for weddings at the Town Hall and Cllr Chedgy proposed not to increase charges, seconded by Cllr Hinks, all in favour. Resolved: wedding charges were not to increase from 1 April 2024 to 31 March 2025.</p> <p>The Committee discussed the recommendations for pitch hire charges for 2024/25. Cllr Wheeler proposed to approve the recommendation of hourly adult pitch hire at £45, under 18s hire £25 and use of changing rooms £10 from 1 April 2024 to 31 March 2025, seconded by Cllr March, four in favour, two against, one abstention. Resolved: the hourly charge for adult pitch hire at £45, under 18s hire £25 and use of changing rooms £10 were approved from 1 April 2024 to 31 March 2025.</p> <p>The Committee discussed the current exercise class administration fee of £50 and Cllr Hinks proposed to keep the current fee of £50 in place for 1 April 2024 to 31 March 2025. Resolved: the current £50 exercise class administration fee was to remain in place from 1 April 2024 to 31 March 2025.</p> <p>The previous Committee decision in relation to allotment fees was noted.</p>
RLB/2023/045	<p>The draft budget for the Committee 2024/25 was discussed. Cllr Chedgy proposed to approve the draft Committee budget for 2024/25 with agreed amendments and recommend it to the Finance and Governance Committee, seconded by Cllr Wheeler, all in favour. Resolved: the draft Committee budget for 2024/25 was approved with agreed amendments and recommended to the Finance and Governance Committee.</p>
RLB/2023/046	<p>Date of next meeting and close of meeting The Chairman confirmed the date of the next meeting as 21 November 2023 and closed the meeting at 8.10pm.</p>

Signature of Chairman:

Date: