



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of the Recreation, Leisure and Building Committee meeting held on **Tuesday 21 November 2023 at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present: Councillors: S Bartlett (Chairman of the Committee), C. Chedgy, J. Hart, L. Hinks, D March (Town Mayor), B Richmond, A Roberts (Vice Chair), and S. Wheeler (Deputy Town Mayor).
Members of the public: three.
Officer: KR Brooks (Deputy Town Clerk).

RLB/2023/047	Apologies for absence. None.
RLB/2023/048	Declarations of interest and dispensations. Cllr Bartlett declared a non-pecuniary interest (Dorset Council Councillor). Cllr Chedgy and Cllr Hinks declared an interest (their properties border Redcotts Recreation Ground with regards to item 8 of the agenda).
RLB/2023/049	Public participation. One member of the public (MOP) identified themselves as interested in item 12 of the agenda. It was agreed that this item would be moved up for discussion to facilitate the presence of the MOP. The Deputy Town Clerk updated the Committee on the replacement town crest that previously adorned the Town Hall and confirmed a student from Bournemouth University had volunteered to replace the town crest as part of her course work. The student presented to the Committee a summary of the materials and designs to be agreed on. Cllr Wheeler proposed town crest design two with realignment of wording to be selected, seconded by Cllr Richmond, seven in favour, one against. Resolved: that town crest design two with realignment of wording was approved.
RLB/2023/050	Minutes of the Committee 17 October 2023. Cllr Wheeler proposed that the minutes of the Recreation, Leisure and Buildings Committee meeting held on the 17 October 2023 were agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Hart, all in favour. Resolved: that the minutes of the Recreation, Leisure and Buildings Committee meeting held on the 17 October 2023 were agreed as a true and accurate record of proceedings and signed by the Chairman.

RLB/2023/051	<p>Inspection of sites.</p> <p>The Deputy Town Clerk updated the Committee on the allotments at Parmiter Road, stating that in general the allotments were in good order and the Town Council were waiting for official transfer of the asset from Dorset Council so that improvements could be made to the water supply and security of the site.</p>
RLB/2023/052	<p>Actions from previous meetings.</p> <p>The Deputy Town Clerk updated the Committee that the tunnel and mound play equipment at the play park at Redcotts Recreation Ground was showing wear and tear, the wooden piles were rotting. The Committee discussed the need to replace the wood with composite type wood and for the Deputy Town Clerk to seek advice from Dorset Council green staff team on a solution.</p> <p>The Deputy Town Clerk updated the Committee on the mantrailing request for dog training on Redcotts Recreation Ground. The Committee agreed that any training should be held on the 'back field' not at weekends or times that school children transit to and from school. It was agreed by the Committee that the applicant was to be invited to provide a presentation at the next meeting on the 30 January 2024.</p> <p>The Deputy Town Clerk updated the Committee on the progress of the Jubilee Garden and that a presentation was to be held at Full Council on the 23 January 2024. A visit to Scaplen's Court Physick Garden in Poole was to be organised.</p> <p>The Deputy Town Clerk updated the Committee on the locations for the replacement bins in the town provided by Dorset Council. Cllr March asked for confirmation of the location of bin number 13 and report back.</p> <p>The Deputy Town Clerk discussed with the Committee that there was a requirement for a fence around the garage at Redcotts Recreation Ground for Health and Safety reasons and it was agreed that a description and fence plan would be provided to the Committee for the next meeting.</p> <p>Cllr Chedgy proposed to accept quote 3 at a combined cost of £250.00 to remove the Lime tree and Chestnut tree root removal at Redcotts Recreation ground, seconded by Cllr Wheeler, seven in favour, one against.</p> <p>Resolved: the quote of £250.00 to remove the Lime tree and chestnut tree root removal was approved.</p> <p>Cllr Chedgy proposed to accept quote 1 at £120.00 for Health and Safety (HSE) signs for various Town Council locations, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the quote of £120.00 to purchase HSE signs was approved.</p> <p>Cllr Hinks proposed to accept quote 2 at £52.56 for two 'men at work' signs for use whilst using garden machinery, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the quote of £52.56 to purchase two 'men at work signs was approved.</p> <p>Cllr Roberts proposed to accept quote 3 at £87.99 for a drop-down bollard at Redcotts Recreation Ground, seconded by Cllr Chedgy, all in favour.</p> <p>Resolved: the quote of £87.99 for a drop-down bollard at Redcotts Recreation Ground was approved.</p>

	<p>Cllr March proposed to accept quote 1 at £218.00 for a replacement swing seat at Leigh Toddlers Play Park, seconded by Cllr Hart, all in favour.</p> <p>Resolved: the quote of £218.00 for a replacement swing seat at Leigh Toddlers Play Park was approved.</p> <p>The Deputy Town Clerk updated the Committee on the repairs and painting of the gazebo at the Town Hall. The Committee agreed that further information was required before a decision could be made to approve any work and asked the Deputy Town Clerk to investigate hire options and report back to the Committee.</p>
RLB/2023/053	<p>Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference.</p> <p>The Deputy Town Clerk updated the Committee on options for the future replacement of the boilers at the Pavilion on Redcotts Recreation Ground. Cllr Chedgy proposed that the item be moved to the Redcotts Recreation Working Group (RRWG) for discussion, seconded by Cllr Wheeler all in favour.</p> <p>Resolved: to move the item of the replacement boilers at the Pavilion to the RRWG for further discussion.</p> <p>The Committee was updated by the Deputy Town Clerk on the hazards of egress and ingress from Leigh Play Park into the car park. Cllr Wheeler proposed that HSE signs be placed to warn of moving vehicles and the title deeds be checked with a view of moving the gate onto the field, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: to place HSE signs on the gate at Leigh Play Park and check the title deeds for the gate relocation.</p> <p>The Deputy Town Clerk informed the Committee of a request from a local school to help support the Town Council as part of the Global Citizenship Day on the 1 March 2024. Cllr Hart proposed to support the request, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the Town Council agreed to support the request for Global Citizenship Day on the 1 March 2024.</p>
RLB/2023/054	<p>Review of wayleaves for Redcotts Recreation Ground.</p> <p>The Deputy Town Clerk informed the Committee on the office process of wayleaves review onto Town Council owned land. Cllr Chedgy proposed that all further work should be halted, and the item be deferred until advice had been received from the Town Councils solicitors, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: that all work in relation to wayleaves should be halted and advice received from the Town Councils solicitors.</p>
RLB/2023/055	<p>Draft Wimborne Minster Town Council Biodiversity Statement</p> <p>The Committee reviewed the latest version of the draft Biodiversity Statement. Cllr Wheeler proposed that himself and Cllr Richmond were to review the document and present to the Committee for final approval, seconded by Cllr Richmond, all in favour.</p> <p>Resolved: the statement was to be reviewed by Cllrs Richmond and Wheeler and present to the Committee for final approval.</p>

RLB/2023/056	Date of next meeting and close of meeting The Chairman confirmed the date of the next meeting as 30 January 2024 and closed the meeting at 9.35pm.
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Signature of Chairman:

Date: