



**Wimborne Minster Town Council**

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

To all Councillors.

You are hereby summoned to attend a meeting of the **Community Events and Liaison Committee** on **Tuesday 5 March 2024 at 7pm** in the Committee Room at the Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

A handwritten signature in black ink, appearing to read "Louise Harrison".

Louise Harrison, Town Clerk, Wimborne Minster Town Council, 27 February 2024.

Council are asked to note that in the exercise of their functions they must take note of the following: equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.

*Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. Agendas and minutes can be viewed on the Council's website [www.wimborne.gov.uk](http://www.wimborne.gov.uk) and requested from the Town Council offices (for contact details see address above).*

*Under item 5 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at [louise.harrison@wimborne.gov.uk](mailto:louise.harrison@wimborne.gov.uk). Members of the public are asked to restrict their comments, and/or questions to three minutes.*

*The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.*

*Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.*

*Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.*

## **Agenda**

### **1. Apologies for absence**

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) - please can councillors give apologies by email / telephone by 5pm on day of meeting.

### **2. Declarations of interest and requests for dispensations**

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council's Code of Conduct).

### **3. Public participation**

For the public or press to ask questions of the Council on matters relating to this Agenda.

### **4. Minutes of the Committee meeting 16 January 2024**

To receive the minutes of the previous meetings of the Committee on 16 January (appendix 1) and as a correct record and signed by the Chairman of the Committee (Local Government Act 1972 Schedule 12).

### **5. Matters to report from officers in relation to actions from previous meetings**

None.

### **6. Forthcoming Council events**

Update regarding forthcoming Council events:

- (i) Town Mayor's Fashion Show 8 March 2024
- (ii) Commonwealth Day 11 March
- (iii) Town Mayor's Civic Service 28 April 2024
- (iv) D Day anniversary 6 June 2024 – update from Working Group members

### **7. Review of previous events**

To review the information event held at the offices for prospective councillors and the draft Strategic Plan consultation on 29 February.

### **8. Remembrance Day**

To consider supporting as art project that commemorates Remembrance Day via Wimborne War on Waste for the Town Hall and town centric public open spaces.

### **9. Community Infrastructure Levy (CIL)**

To consider any infrastructure spend suitable for Council's CIL spend relevant to the Committee's Terms of Reference.

### **10. Date of next meeting (tbc) and close of meeting**

[end]