



Minutes of **Wimborne Minster Town Council** meeting **26 September 2023 at 7pm**,
Council Chamber, Town Hall, 37 West Borough, Wimborne Minster, Dorset BH21 1LT.

Present: Town Councillors (Cllrs): S Bartlett, C Chedgy, J Hart, L Hinks, D March (Chairman and Town Mayor), B Richmond, A Roberts and S Wheeler (Vice Chairman and Deputy Town Mayor).
Officers: L Harrison (Town Clerk) and K Brooks (Deputy Town Clerk)
Members of the public: four.

FC/2023/043	<p>Apologies for absence Apologies were received from Cllrs D Burt, Butter, Hopkins and Morgan (all non-business). Cllr Hinks proposed to accept the apologies, seconded by Cllr Hart, all in favour. Resolved apologies for absence from Cllrs D Burt, Butter, Hopkins and Morgan were accepted. Apologies were also received and noted from Dorset Councillor's D Morgan and M Roe.</p>
FC/2023/044	<p>Declarations of interest and dispensations Cllr Bartlett declared a non-pecuniary interest (member of Dorset Council). Cllr Chedgy declared an interest in relation to agenda item 8 (i) (trustee, Allendale Community Centre).</p>
FC/2023/045	<p>Cllr Bartlett proposed item 12 on the agenda (Armed Forces Covenant) was moved up to the next item of business to facilitate the presence of one member of the public representing Dorset Council's Covenant Programme, seconded by Cllr Hinks, all in favour. Resolved: item 12 on the agenda (Armed Forces Covenant) was moved up to the next item of business to facilitate the presence of one member of the public present representing Dorset Council's Covenant Programme. The member of the public provided background information to the Covenant. Cllr Hinks proposed to accept and sign the pledge, seconded by Cllr Wheeler, all in favour. Resolved: Wimborne Minster Town Council accepted and signed up to the Armed Forces Covenant. It was agreed a future date would be arranged for a representative from the Ministry of Defence and Town Council to sign the pledge. The member of the public was thanked for attending and left the meeting.</p>
FC/2023/046	<p>Public Participation None.</p>
FC/2023/047	<p>Updates, announcements and reports Two representatives from Wimborne Neighbourhood Police (Dorset Police) provided information on anti-social and criminal statistics and reiterated operational staffing levels remained low. It was also confirmed that despite</p>

	<p>working with Wimborne BID to address the non-reporting of shoplifting offences with local shops, local shops continued not to report these incidents. The representatives also confirmed a monthly 'on-line' meeting was being considered by the Neighbourhood Team Inspector to improve the sharing of information with parish and town councils. The two representatives were thanked for attending and left the meeting.</p> <p>The Town Mayor provided a verbal summary of 13 events recently attended including civic days at Lyme Regis, Blandford Forum and Bridport and the recent visit to Valognes (see appendix 1).</p> <p>Cllr Bartlett provided information on recent Dorset Council Cabinet meetings, budget preparation and Highways work.</p> <p>The Town Clerk provided information on a recent article she had written for 'The Clerk' magazine.</p> <p>Cllr Hart, the councillor representative for Planet Wimborne reminded councillors that the Green Festival was taking place in the town week commencing 4th October. The representative also confirmed a councillors team had been arranged for the Friends of Victoria Hospital quiz next month</p> <p>Cllr Roberts, the councillor representative for St Margaret's and Stone Charity reported recent refurbishment work at the car park had been completed and discussions were taking place with the National Trust and relevant parish council regarding providing affordable housing for local people.</p>
<p>FC/2023/048</p>	<p>Minutes of Wimborne Minster Town Council meeting 25 July 2023</p> <p>Cllr Chedgy proposed to approve the minutes of the meeting on 25 July 2023 as correct record to be signed by the Chairman, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: the minutes of the meeting on 25 July 2023 were approved as a correct record to be signed by the Chairman.</p>
<p>FC/2023/049</p>	<p>Actions from previous meetings</p> <p>The outstanding research regarding the Community Safety Accreditation Scheme and outstanding representative appointments on the Museum of East Dorset and Fairtrade Steering Group were noted.</p>
<p>FC/2023/050</p>	<p>Minutes, notes and recommendations from committees and working groups</p> <p>The draft minutes and notes for the Planning and Environment Committee meetings 1 August and 12 September, HR Committee 1st August, Wimborne Cemetery Joint Management Committee 24 July and 14 August, Action Plan Working Group 9 August, Finance and Governance Committee 5 September, Town Liaison Group 8 September, Community Events and Liaison Committee 12 September, Recreation Leisure and Buildings Committee 19 September and Redcotts Recreation Working Group 19 September were all noted.</p>
<p>FC/2023/051</p>	<p>Recommendations from Committees and/or Working Groups</p> <p>The recommendations from the Finance and Governance Committee were considered.</p> <p>Cllr Chedgy proposed to accept and adopt the recommendation from the Finance and Governance Committee to separate the Mayor Making event from Council's annual meeting and Standing Orders and the Civic Protocol documents amended accordingly, seconded by Cllr Hinks, all in favour.</p>

Resolved: the separation of the Mayor Making event from Council's annual meeting and Standing Orders and the Civic Protocol documents amended accordingly were approved and adopted.

Cllr Chedgy proposed to approve the removal of section 4aa in Council's Standing Orders, seconded by Cllr Wheeler, seven in favour and one abstention.

Resolved: the removal of section 4aa in Council's Standing Orders was approved.

The recommendation to open membership of the Community Event and Liaison Committee to all councillors for the first 12 months of the Committee was debated including the sharing information from a councillor unable to attend the meeting. Cllr Chedgy proposed to accept the recommendation, seconded by Cllr Hinks, all in favour.

Resolved: the membership of the Community Event and Liaison Committee was opened up to all councillors for the first 12 months of the Committee.

The recommendation from the Planning and Environment Committee to establish a Highways Sub-Committee (with appropriate terms of reference) was debated. Cllr Wheeler proposed to defer the recommendation until May 2024, seconded by Cllr Hinks, all in favour.

Resolved: the recommendation from the Planning and Environment Committee to establish a Highways Sub-Committee (with appropriate terms of reference) was deferred to May 2024.

The requests from the Town Liaison Group were considered including the sharing of information from Cllr Butter who was unable to attend the meeting. Cllr Chedgy provided information on the work of the Allendale Community Centre and left the room. Cllr Wheeler proposed to add the two organisations onto the membership of the Group and review the Group's Terms of Reference in May 2024, seconded by Cllr Hinks, four in favour, three against.

Resolved: the representatives from the Allendale Community Centre and Museum of East Dorset were added to the membership of the Town Liaison Group and the Group's Terms of Reference were to be reviewed in May 2024.

Cllr Chedgy returned to the meeting.

The request to take over the administration of the booking of events on the Town Square from Highways Dorset Council was debated including the sharing of information from Cllr Butter who was unable to attend the meeting. Cllr Hinks proposed that as further information was required before making a decision the Town Clerk was to be instructed to report back to Full Council including information that confirmed any legal obligations, costings, charges, resource implications, seconded by Cllr Wheeler, all in favour.

Resolved: the Town Clerk was instructed to report back to Full Council on the implications of administering the booking events in the Town Square including information on any legal obligations, costings, charges and resource implications.

Cllr Chedgy provided an update on the ongoing exit term agreement with the constituent council's to dissolve Wimborne Cemetery JMC, which was noted.

FC/2023/052	<p>Wimborne Town School Council</p> <p>The motion to establish a Wimborne Town School Council was discussed. Cllr Hart proposed to approve and support the establishment of a Wimborne Town School Council as soon as possible, seconded by Cllr Bartlett, all in favour.</p> <p>Resolved: the establishment of a Wimborne Town School Council as soon as possible was approved and supported.</p>
FC/2023/053	<p>Free Parking Day 16 September 2023</p> <p>Cllr Wheeler proposed to agree to the retrospective decision to approve a free parking day on 16 September 2023 as previously agreed by the office, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the retrospective decision to approve a free parking day on 16 September 2023 previously agreed by the Town Council Office was approved.</p>
FC/2023/054	<p>Mayoral chain</p> <p>Cllr Chedgy proposed to approve the motion to appoint Ockenden and Hemming for future work on the Town Mayor's chain of office, seconded by Cllr Wheeler, all in favour.</p> <p>Resolved: Ockenden and Hemming were appointed for future work on the Town Mayor's chain of office.</p>
FC/2023/055	<p>Queen's Green Canopy Wimborne Minster Tree Trail</p> <p>The Deputy Clerk and Cllr Richmond provided information on the Tree /Trail and four quotes for a replacement tree, tree guards and plaque options were considered. Cllr Chedgy proposed any agreed costs were to be taken from Council's General Reserves, seconded by Cllr Bartlett, all in favour.</p> <p>Resolved: any agreed costs for the Queens Green Canopy Wimborne Minster Tree Trail were to be taken from Council's General Reserves.</p> <p>Cllr Chedgy proposed to approve quote 4 at a total cost of £2,348.53, seconded by Cllr Bartlett, all in favour.</p> <p>Resolved: quote 4 at a total cost of £2,348.53 for a replacement tree, tree guards and plaques for the Queen's Green Canopy Wimborne Minster Tree Trail was approved.</p> <p>It was agreed councillors were to email the office with any suggested amendments to the wording on the plaques circulated at the meeting.</p>
FC/2023/056	<p>Correspondence, consultations, and forthcoming meetings</p> <p>It was agreed to defer the option to take park in NALCs and LGA corporate peer challenge for at least one year.</p> <p>The Town Clerk read out an email from Wimborne BID informing Council of damage to the mural wrap at the Hanham Road underpass, estimated replacement cost of over £10,000, and the decision to remove the mural wrap, which was all noted.</p> <p>The correspondence from Citizens Advice was noted.</p> <p>The gift of a shield from 1069 Squadron Air Training Corps was noted.</p> <p>The update from Dorset Council regarding asset transfers was discussed and Cllr Chedgy proposed Cllr Bartlett was to liaise with Dorset Council regarding the asset transfer correspondence and request confirmation of a definitive list of assets based on the Council's previous requests and report back to Full Council, seconded by Cllr Wheeler, all in favour.</p>

	<p>Resolved: Cllr Bartlett was to liaise with Dorset Council regarding the recent asset transfer correspondence and request confirmation of a definitive list of assets based on Wimborne Minster Town Council's previous asset requests and report back to Full Council.</p> <p>The two GDPR matters were noted.</p>
FC/2023/057	<p>Close of meeting</p> <p>The meeting was closed at 21.10pm.</p>

Signature of Chairman:

Date:

Appendix 1 – Town Mayor and Deputy Town Mayor engagements from 26 July to 26 September 2023

29 July	The Town Mayor attended the Wimborne Food Bank event at Leigh Park.
6 August	The Town Mayor attended Weymouth Town Council's Civic Service.
7 August	The Town Mayor and escort, Cllr C Butter, attended Lyme Regis Town Council's Civic Day.
13 August	The Town Mayor attended the Dreamboats Regatta.
19 August	The Town Mayor attended the opening of River House Nursery.
26 August	The Town Mayor attended Wimborne in Bloom Duck Race and presented prizes.
1 September	The Town Mayor and escort, Cllr C Butter, attended Wareham Town Council's Civic Day.
8 September	The Town Mayor and escort, Cllr C Butter, attended Blandford Forum Town Council's Civic Day.
10 September	The Town Mayor attended the welcome service for the new superintendent and ministers at Barton Methodist Church, Barton-on-Sea.
13 September	The Town Mayor and escort, Cllr C Butter, attended Christchurch Town Council's Civic Day.
16 September	The Town Mayor attended Ferndown Town Council's Civic Service.
20 September	The Town Mayor and escort, Cllr C Butter, attended Bridport Town Council's Civic Day.
22 September	The Deputy Town Mayor attended an 'Open Day' at Dorset Police Headquarters, Winfrith.
22 to 25 September	The Town Mayor travelled to the Town Council's twin town of Valognes in France with members of Valognes Twinning Association and attended a civic reception hosted by the Mayor J Coquelin in the l'Hôtel de Ville, a dinner hosted by the Valognes Twinners at the Panoramique de La Pernelle, and a visit to the Château de Tourlaville and Moulin à eau de Marie Revenel.

[end]