



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: S Bartlett (Chairman), C Chedgy, J Hart, L Hinks, D March (Town Mayor), W Richmond, A Roberts (Vice Chairman) and S Wheeler (Deputy Town Mayor).

You are hereby summoned to attend the meeting of the **Recreation, Leisure and Buildings Committee** on **Tuesday 17 October 2023 at 7pm** in the **Committee Room** at the Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 11 October 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas, reports and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise, may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. Apologies for absence

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1) - please can councillors give any apologies by email or telephone by 5pm of the day of the meeting.

2. Declarations of interest and requests for Dispensations

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

3. Public participation

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. Committee Minutes 19 September 2023.

To receive minutes of the previous Committee meeting on 19 September 2023 (appendix 1) as a correct record and signed by the Chairman (Local Government Act 1972 Schedule 12).

5. Councillor's inspection of sites

To note the reports for councillors following an inspection of Council owned and managed land and agree on any action.

6. Matters to report from the Deputy Town Clerk in relation to actions from previous meetings:

- (i) Update on replacement tree for Redcotts – Min ref: RLB/2024/021
- (ii) Update on the proposal to trim hedges at Redcotts/Victoria Road
- (iii) Update on the lime tree at Redcotts - Min ref: RLB/2024/021
- (iv) Update on Mantrailing dog training at Redcotts - Min ref: RLB/2024/022
- (v) Jubilee Gardens update - Min ref: RLB/2024/021

7. Correspondence for consideration and/or meetings relevant to the Committee's Terms of Reference:

- (i) Request from Dorset Council to replace 10 bins in the town.
- (ii) Town Notice boards maintenance or replacement - for consideration.
- (iii) Agreement on responses for Freedom of Information for felling of diseased tree at Redcotts.
- (iv) To consider placing of a bollard at Victoria road entrance to Redcotts.
- (v) To consider replacement baby swing seat at Toddlers Play park at Leigh.

8. Committee budget review 2024.

- (i) To review the budget for 2024/25 including (appendix 2)
- (ii) To consider a review of relevant hire charges (appendix 2)

9. Wimborne Bowls Club proposed extension.

To consider the bowls Club proposed extension and make any recommendations to Full Council.

10. Queen's Green Canopy and Tree Trail

To note the update relating to the Queen's Green Canopy and Tree Trail, discuss and agree any outstanding matters.

11. Draft Wimborne Minster Town Council Biodiversity Statement

To consider the draft Biodiversity Statement (appendix 3).

12. Date of next meeting (21 November 2023) and close of meeting.