



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Councillors: S Bartlett (Chairman), C Chedgy, J Hart, L Hinks, D March (Town Mayor), W Richmond, A Roberts (Vice Chairman) and S Wheeler (Deputy Town Mayor).

You are hereby summoned to attend the meeting of the **Recreation, Leisure and Buildings Committee** on **Tuesday 19 September 2023 at 7pm** in the **Committee Room** at the Town Hall, West Borough, Wimborne Minster, for the purpose of transacting the following business as detailed on the agenda below.

L. Harrison (Town Clerk/RFO), Wimborne Minster Town Council, 13 September 2023.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Members of the public and press are welcome to attend any of Wimborne Minster Town Council and Committee meetings. All agendas, reports and minutes can be viewed on the Council's website www.wimborne.gov.uk and requested from the Town Council offices (for contact details see address above).

Under item 3 of the agenda members of the public can ask questions of Council in relation to items on the agenda in accordance with Wimborne Minster Town Council's Standing Orders. Please notify your intention to speak either in advance of or at the meeting by emailing the Town Clerk at louise.harrison@wimborne.gov.uk. Members of the public are asked to restrict their comments, and/or questions to three minutes.

The agenda may be split into two parts – part of the meeting that is open to the public and other part for items on the agenda which may be discussed in the absence of the press or public because the agenda item for discussion includes personal, confidential, or sensitive information (Exempt Business). The press and public will be asked to leave the meeting once a resolution is passed that reflects a decision to go into Exempt Business.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise, may: film, photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Town Clerk as detailed above at least 24 hours before the meeting so that every effort may be made to provide access.

Agenda

1. **Apologies for absence**

To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1) - please can Members give any apologies by email or telephone by 5pm of the day of the meeting.

2. **Declarations of interest and requests for Dispensations**

To declare any interests' councillors may have on items on the agenda and agree any dispensations to stay (Wimborne Minster Town Council Code of Conduct).

3. **Public participation**

For the public or press to ask questions of the Committee on matters relating to the agenda.

4. **Committee Minutes 4 July 23**

To receive minutes of the previous Committee meeting on 4 July 2023 (appendix 1) as a correct record and signed by the Chairman (Local Government Act 1972 Schedule 12).

5. **Matters to report from the Deputy Town Clerk** in relation to actions from previous meetings:

- (i) Beaucroft School and repairs to WMTC infrastructure update.
- (ii) Freedom of Information request for tree felling on Redcotts – WMTC response.
- (iii) Ongoing damage and anti-social behaviour at Redcotts and update on costs to repair.
- (iv) Update on replacement of diseased chestnut tree at Redcotts.
- (v) Proposal to trim hedges at Redcotts to remove the bramble.
- (vi) To confirm the removal of the dead lime tree at Redcotts.
- (vii) Jubilee Gardens update.
- (viii) Outstanding quotes:

	Work	Quote 1	Quote 2	Quote 3	
1	Metal Dog Waste Bin for Redcotts (appendix 2)	£169.99	£196.00	£169.00	40 to 50 litre bins required
2	CCTV connection issues	£400.00	N/A	N/A	Town CCTV contractor quote
3	Water Hygiene Contract Renewal.	£1,674.75	N/A	N/A	Renewal due Sep 23
4	Welding gates at Redcotts	£150.00	N/A	N/A	Main gates at Redcotts off Victoria Road
5	HSE requirements at the garage on Redcotts	£381.56	£892.00	N/A	Post and rope fence around garage
6	HSE requirements at the garage on Redcotts	£358.00	£393.60	N/A	New grass pathway for WMTC vehicles at the garage on Redcotts
7	Styrax tree	£450.00	N/A	N/A	Queens Tree Trail pre-order by 30 Sep 23. Replacement.

6. **Mantrailing at Redcotts** - to review request from a member of public to conduct dog training at Redcotts.
7. **Wimborne Bowls Club proposed extension** – new revised plans for review.
8. **Tennis Club Working Group** - to change name of current to be more inclusive of all users of Redcotts Recreation ground.
9. **Provision of additional bicycle parking racks in the Town Square** – request from resident.
10. **Play Area Inspection Reports** - To note the play area inspection reports.
11. **Queens Tree Trail update and walkabout** - to aid ground orientation for councillors and officers.
12. **Report from Site visits.**
13. **Date of next meeting (17 October 2023) and close of meeting.**