



Wimborne Minster Town Council

Town Hall, 37 West Borough, Wimborne, Dorset, BH21 1LT

Minutes of **Wimborne Minster Annual Town Council** meeting **9 May 2023 at 7pm** in the Council Chamber at Wimborne Minster Town Hall, 37 West Borough, Wimborne, Dorset BH21 1LT.

Present:

Town Councillors: S Bartlett, D Burt, C Butter (outgoing Town Mayor), C Chedgy, J Hart, L Hinks, M Hopkins, D March (incoming Town Mayor), J Morgan, B Richmond, A Roberts, F Shirley, and S Wheeler.

Officers: L Harrison (Town Clerk), K Brooks (Deputy Town Clerk) and J Wright (Office Manager).

Members of the public and invited guests:

Town Crier / Mayors Serjant Mr Chris Brown and four members of Wimborne Militia,

Freeman Mr Grant Booking

Freeman Mr Anthony Oliver MBE and Mrs Christine Oliver

Alderman / Freewoman Mrs Pay Hymers

Reverend Mr Andrew Rowland, Wimborne Minster

Dorset Councillor David Morgan

Mr John and Mrs Kathy Allen, Walford Mill

Mr Jeff Moulton and Mrs Jenny Tolman, Dial a Ride

Mrs Beatrice Dopita, photographer

Mr John March (incoming Town Mayor escort)

Mrs Jane Dowling and Mrs Vicky Gumm, Riding for the Disabled Association

Mr John and Mrs Jane Ryne

Mr John and Mrs Tess Maiden

Mrs Minna Harvey (previous Town Mayor)

Mr Robin and Mr Sue Cook (previous Town Mayors)

Mrs Heather Bartlett

Mrs Liz White

Mr Trevor and Mrs Lynn Saunders (outgoing Town Mayor escort)

Mr Peter Gray and Mrs Jackie Abbott

FC/2023/001	Election of Town Mayor / Chairman The outgoing Town Mayor Cllr Butter was escorted into the room by members of Wimborne Militia and the Town Crier / Mayors Serjant. Cllr Butter welcome everyone to the meeting and thanked the Militia for escorting her. Cllr Butter confirmed one nomination had been received for the role of Town Mayor / Chairman – Cllr March. Cllr Wheeler proposed Cllr March was
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	<p>elected at the Town Mayor / Chairman, seconded by Cllr Chedgy, all in favour.</p> <p>Resolved: Cllr March was elected Town Mayor / Chairman.</p> <p>Cllr March signed her declaration of office, witnessed by the Town Clerk.</p> <p>Cllr Butter handed over the meeting to Cllr March.</p> <p>Cllr March confirmed two nominations had been received for the role of Deputy Town Mayor / Vice Chairman. Cllr Hinks proposed a secret ballot should take place, second by Cllr Morgan, all in favour.</p> <p>Resolved: a secret ballot for Deputy Town Mayor / Vice Chairman nomination voting was to take place.</p> <p>The Town Clerk managed the secret ballot process and confirmed the results. Cllr Shirley proposed Cllr Wheeler was elected as Deputy Town Mayor / Vice Chairman, seconded by Cllr Morgan, all in favour.</p> <p>Resolved: Cllr Wheeler was elected as deputy Town Mayor / Vice Chairman.</p> <p>Cllr Wheeler signed his declaration of office, witnessed by the Town Clerk.</p>
<p>FC/2023/002</p>	<p>Outgoing Town Mayor</p> <p>Cllr Butter confirmed she had presented Council with a report that documented her and the Deputy Town Mayor Cllr March's outgoing events attended throughout the year May 2022 to May 2023 (appendix 1).</p> <p>Cllr Butter gave an outgoing address and thanked Cllr March, Council staff, the Militia and Town Crier, fellow councillors, escort Lynn and Peter Saunders for support her throughout the year and mentioned her cat Tigger and pony Sprout and apologised for being an "absent mum".</p> <p>Cllr Butter presented the cheques to representatives from her chosen charities Walford Mill and Dial a Ride and it was noted representatives from UK Wild Otter Trust had unfortunately not been able to attend the meeting.</p> <p>Cllr Cutter invited Mrs Pat Hymers to formally accept her Freewoman appointment and presented her with a Freewoman badge.</p> <p>Cllr Butter presented the Town Mayors robe and chain of office to Cllr March.</p>
<p>FC/2023/003</p>	<p>Incoming Town Mayor</p> <p>Cllr March presented Cllr Butter with her Past Mayor Badge and a vote of thanks and applause was noted for the outgoing Town Mayor Cllr Butter.</p> <p>The incoming address by Cllr March was noted.</p> <p>The Town Mayor charities for the forthcoming year were noted as Wimborne Model Town and Riding for the Disabled Green Cottage Group.</p> <p>Cllr March invited the Town Crier / Town Mayors Sargent and Wimborne Militia to accept the commission as her escort for the municipal year which was accepted.</p>

	<p>Cllr Wheeler was invited to join the top table and was presented with his badge of office (Deputy Town Mayor).</p>
FC/2023/004	<p>Apologies for absence</p> <p>None.</p>
FC/2023/005	<p>Declarations of interest and dispensations</p> <p>None.</p>
FC/2023/006	<p>Appointment of councillors as representatives to outside bodies.</p> <p>Cllr Chedgy proposed to agree the list of representatives (appendix 2) and defer the organisations that did not have any representatives agreed for the forthcoming year to the next Full Council meeting, seconded by Cllr Hinks, all in favour.</p> <p>Resolved: the list of representatives (appendix 2) was approved and the organisations that did not have any representatives agreed was deferred to the next Full Council meeting.</p> <p><i>Post meeting it was noted that some organisations were over-subscribed – with representatives. The Town Clerk is to recommend to Full Council to review this item in full at its next meeting.</i></p>
FC/2023/007	<p>Appointment of councillors to Council’s standing committees</p> <p>The ex-officio membership of the Town Mayor and Deputy Town Mayor on all Council standing committees as per Council’s Standing Orders was noted. Cllr Bartlett proposed to appoint the following committee appointments including increasing the membership on the HR Committee from five to seven:</p> <ul style="list-style-type: none"> (i) Finance and Governance Committee: Cllrs Bartlett, Burt, Chedgy, Hinks, Hopkins and Morgan. (ii) Recreation, Leisure and Buildings Committee: Cllrs Bartlett, Chedgy, Hart, Hinks, Richmond, and Roberts. (iii) Planning and Environment Committee: Cllrs Hart, Hopkins, Richmond, Roberts, Shirley and Webb. (iv) Community Events and Liaison Committee: Cllrs Burt, Butter, Hart, Morgan, Richmond, and Roberts. (v) HR Committee: Cllrs Bartlett, Butter, Chedgy, Morgan and Shirley. <p>Seconded by Cllr Burt, all in favour.</p>

	<p>Resolved: the above committee appointments were approved including the increased membership of HR from five to seven.</p>
<p>FC/2023/008</p>	<p>Town Mayor and councillor allowance 1 April 2023 to 31 March 2023</p> <p>Cllr Bartlett proposed to approve the Town Mayor’s allowance of £2,200 from 1 April 2023 to 31 March 2024, seconded by Cllr Morgan, all in favour. Resolved: the Town Mayor’s allowance of £2,200 from 1 April 2023 to 31 March 2024 was approved.</p> <p>Cllr Bartlett proposed not to approve a councillor allowance from 1 April 2023 to 31 March 2024, seconded by Cllr Morgan, all in favour. Resolved: Councillor allowances from 1 April 2023 to 31 March 2024 were not approved.</p>
<p>FC/2023/009</p>	<p>General Power of Competence</p> <p>The Town Clerk confirmed the Town Council met the criteria of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 following the appointment of a new Town Clerk during the previous municipal year (two thirds elected councillors and qualified clerk). Cllr Hinks proposed the Town Council met the conditions of eligibility as defined in the Localism Act 2011 and statutory instrument 965 Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, and the General Power of Competence be reaffirmed and adopted, seconded by Cllr Richmond, all in favour. Resolved: the conditions of eligibility as defined in the Localism Act 2011 and statutory instrument 965 Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, and the General Power of Competence were reaffirmed and adopted by Wimborne Minster Town Council.</p>
<p>FC/2023/010</p>	<p>Governance review</p> <p>(i) Standing Orders Cllr Roberts proposed to defer this item. Cllr Burt proposed to approve and adopt the Standing Orders. Cllr Roberts withdrew her proposal. Cllr Burt’s proposal was seconded by Cllr Chedgy, eleven in favour, two abstentions. Resolved: Standing Orders were approved and adopted.</p> <p>(ii) Financial Regulations Cllr Chedgy proposed to approve and adopt Council’s Financial Regulations, seconded by Cllr Hopkins, all in favour.</p>

	<p align="center">Resolved: Council’s Financial Regulations were approved and adopted.</p>
<p>FC/2023/011</p>	<p>Timetable of meetings May 2023 to May 2024</p> <p>Cllr Chedgy proposed to approve and adopt the timetable of meetings with agreed amendments, seconded by Cllr Hopkins, all in favour.</p> <p>Resolved: the timetable of Council meetings with agreed amendments was approved and adopted.</p>
<p>FC/02024/012</p>	<p>Public Participation</p> <p>A member of the public asked if the Town Council had any information regarding Beaucroft School. The Town Clerk confirmed the refurbishment of the School was nearing completion but a date for the opening had not been confirmed.</p> <p>Reverend Rowland thanked the Council for inviting him to the meeting and requested, in future, the serving Reverend from the Minster was to be invited to the annual meeting. He also thanked the current and previous Town Mayors and the Militia for their work with the Minster.</p> <p>Cllr Roberts requested Reverend Rowland bless the meeting, as done at previous annual / mayor making meetings. The Town Clerk and Cllr Burt advised the meeting that this was not the agenda. The Town Clerk suggested that if the proposal by Cllr Roberts was to be considered by Council, Council’s Standing Orders should be suspended. Cllr Roberts proposed to suspend Standing Orders, seconded by Cllr</p> <p>Butter, three in favour, three against, seven abstentions. The Town Mayor, having the casting vote, voted in favour of suspending Council’s Standing Orders.</p> <p>Resolved: Council’s Standing Orders were suspended.</p> <p>Cllr Roberts proposed the meeting was blessed by the Reverend, seconded by Cllr Butter, six in favour, two against, four abstentions.</p> <p>Resolved: the meeting was blessed.</p> <p>Reverend Rowland blessed the meeting.</p> <p>The Town Mayor closed the meeting at 19.50pm and refreshments were served.</p>

Signature of Chairman:

Date: