

## Appendix A

**WIMBORNE MINSTER TOWN COUNCIL**  
**RESOURCES COMMITTEE MEETING 20 JANUARY 2015**

**SCHEDULE OF CHEQUES FOR APPROVAL**

Pay Ref	Payment Date	Payee	Description	Amount	Net	Recoverable VAT	Dept Code	Merchant Category
D/D 2	20.01.15	East Dorset District Council	Lodge Council Tax	214.00	214.00	0.00	6657	Lodge CT
D/D 3	14.01.15	War On Waste	Wheelie Bin Collections - December 14	148.50	123.75	24.75	6676	Gen Rec - Waste Disposal
D/D 4	17.01.15	Talk Talk Business	Connect 2 Dorset 13.12.14-12.01.15	18.73	15.61	3.12	5406	Admin - Office Expenses
D/D 4	17.02.15	Talk Talk Business	Connect 2 Dorset 13.01.15-12.02.15	18.73	15.61	3.12	5406	Admin - Office Expenses
D/D 5	09.02.15	BNP Paribas	Photocopier 07.02.15 - 06.05.15	339.95	283.29	56.66	5409	Admin - Photocopier
# D/D 6	05.01.15	British Gas	Gas - Town Hall 05.09.14 - 10.12.14	447.04	425.76	21.28	5617	T/hall - Gas
D/D 8	29.01.15	British Gas	Electricity - Redcotts Pavilion 27.08.14-27.12.14	781.53	651.28	130.25	6892	R/Cotts - Pavilion Services
D/D 10	10.01.15	Southern Electric	Electricity - Recreation Ground 24.09.14 - 23.12.14	61.26	58.35	2.91	6655	Gen Rec - Lighting
# D/D 11	07.01.15	Southern Electric	Electricity - CCTV poles 24.09.14 - 23.12.14	109.33	104.13	5.20	6470	CCTV - Maintenance/upgrade
D/D 13	15.02.15	Sembcorp	Water - Town Hall 02.07.14-08.01.15	63.73	63.73	0.00	5619	T/Hall - Sewerage & Water
D/D 15	15.02.15	Sembcorp	Water - Redcotts Recreation Gd 26.06.14-07.01.15	520.32	520.32	0.00	6818	Gen Rec - Ground Services
D/D 19	13.01.15	Public Works Loan Board	Leigh Park Community Centre Loan	7476.57	7476.57	0.00	6449	Building - Leigh Park Com Centre Loan
# SO 1	02.01.15	Wimborne Business Systems Limited	Line Rental & Internet Services - November 2014	43.56	36.30	7.26	5406	Admin - Office Expenses
# DC 1	09.12.14	Royal Mail	Smartstamp Top Up	50.00	50.00	0.00	5408	Admin - Postage
# DC 2	11.12.14	Royal Mail	Smartstamp Top Up	50.00	50.00	0.00	5408	Admin - Postage
# DC 3	09.12.14	Tesco	Refreshments	16.37	14.04	2.33	5414	Admin - Refreshments
# DC 4	23.12.14	Grassform Plant Hire	Heavy Grass Mesh 1 Roll & 1 Bag Of Pins	232.00	193.33	38.67	6661	Gen Rec - Consumables
# DC 5	08.01.15	Grassform Plant Hire	Heavy Grass Mesh 2 Rolls & 2 Bags Of Pins	420.79	350.66	70.13	6661	Gen Rec - Consumables

008205	20.01.15	Petty Cash	Imprest	104.53	104.53	0.00	1209	Petty Cash Account
008206	20.01.15	Atlantis Training	Manual Handling Course - Groundstaff x3	225.00	225.00	0.00	6656	Gen Rec - Training
# 008203	23.12.14	Baker Property Consultants Limited	Valuation & Negotiation Fees - Lease Renewal	720.00	600.00	120.00	5411	Admin - Legal Expenses
008207	20.01.15	Cllr SK Bartlett	Travel Expenses	353.15	353.15	0.00	5842	Mayoral/Civ - Member's Travel
# 008195	16.12.14	Chubb Fire & Security Ltd	Annual Fire Extinguisher Service - Redcotts	34.94	29.12	5.82	6892	R/Cotts - Pavilion Services
#008196	18.12.14	Dave Forrest Transport Limited	Collection & Delivery Of Christmas Tree	216.00	180.00	36.00	6658	Gen Rec - Misc incl Xmas Tree
008208	20.01.15	Dorset Furnishing Care	Carpet Cleaning - Committee Room	144.00	120.00	24.00	5624	T/Hall - Minor Repair/Maintenance
# 008202	23.12.14	Fenceworks (Dorset) Ltd	New Gate & Latch	346.00	288.34	57.66	6447	Building - Buildings Fund
008209	20.01.15	Ian Finch Plumbing & Heating Ltd	Lodge Boiler Service & Repairs	240.00	200.00	40.00	6452	Building - Groundsman's Lodge
# 008197	22.12.14	Jewson Limited	3x 9L Cuprinol Fence Care	68.22	56.85	11.37	6661	Gen Rec - Consumables
008210	20.01.15	Jewson Limited	Consumables	46.22	38.51	7.71	6661	Gen Rec - Consumables
008213	20.01.15	Martin Noscoe	Re-Pollarding Lime Trees - Leigh Park	1500.00	1500.00	0.00	6668	Gen Rec - Contract Work
# 008193	15.12.14	Nantes Solicitors Limited	Legal Fees - Lease Renewal	606.00	506.00	100.00	5411	Admin - Legal Expenses
# 008198	22.12.14	PHS Group	Air Freshener Service 19.01.15-18.01.16 - Redcotts	273.60	228.00	45.60	6893	R/Cotts - Cleaner/Maintenance
# 008199	22.12.14	PHS Group	Sanitary Disposal Service 19.01.15-18.01.16	29.95	24.96	4.99	5621	T/Hall - Cleaning Product/Waste Disp
# 008194	16.12.14	Play Inspection Company Ltd	Annual Inspection - Leigh Park Toddlers Play Area	71.94	59.95	11.99	5410	Admin - Insurance
# 008201	22.12.14	The Minster Press	400 Remembrance Day Service Sheets	99.00	99.00	0.00	5843	Mayoral/Civ - Wreath
# 008200	22.12.14	Wimborne BID Limited	Town Centre Maintenance 11.11.14-10.12.14	225.00	187.50	37.50	6269	P&E - Town Centre Management
008211	20.01.15	Wimborne - Ochsenfurt Twinning Association	Annual Membership 2015	15.00	15.00	0.00	5406	Admin - Office Expenses
008212	20.01.15	Wimborne - Valognes Twinning Association	Annual Membership 2015	15.00	15.00	0.00	5406	Admin - Office Expenses
BACS	23.01.15	ACE Office Environments	Office Consumables	102.65	85.54	17.11	5406	Admin - Office Expenses
BACS	23.01.15	C&O Tractors	Welding Rods	24.58	20.48	4.10	6661	Gen Rec - Consumables

BACS	23.01.15	Custom Security Service Ltd	Alarm Maintenance Agreement - Groundsman's Store	72.00	60.00	12.00	6658	Gen Rec - Misc incl Xmas Tree
			Call Out Charge - CCTV Maintenance	204.00	170.00	34.00	6470	CCTV - Maintenance/upgrade
BACS	23.01.15	Gabude	Website Maintenance	75.00	75.00	0.00	5465	Admin - IT Development
BACS	23.01.15	RJS Window Cleaning Services Ltd	Cleaning - Leigh Road Bus Shelter	24.00	20.00	4.00	6265	P&E - Bus Shelter Expenses
BACS	23.01.15	Sarah Kryworuczka	Cleaning Redcotts Changing Rooms	246.00	246.00	0.00	6893	R/Cotts - Cleaner/Maintenance
BACS	23.01.15	Simon Cameroon	Cleaning Council Offices	192.00	192.00	0.00	5622	T/Hall - Cleaning Contract
BACS	23.01.15	Tammy Sleet	Square Bookings Services	238.50	238.50	0.00	5464	Admin - Square Bookings Assistance
BACS	23.01.15	Salaries	Salaries (Council & Cemetery)	8736.41	8736.41	0.00	2250	Salaries
BACS	23.01.15	Inland Revenue	Tax and NI	2078.06	2078.06	0.00	2251	Tax & NIC
BACS	23.01.15	Dorset County Council	Superannuation	1171.85	1171.85	0.00	2252	Superannuation
		<b>Total</b>		<b>29511.01</b>	<b>28571.48</b>	<b>939.53</b>		

# - denotes already on SAGE

Sum of BACS Payments

13165.05